

Academic Advising Office



Academic Advising is a shared responsibility between students and advisors. Together advisors and students set realistic goals, locate and utilize support services and resources, understand the requirements for student selected major, and develop a graduation plan. The purpose of the advising program is to assist students to make informed decisions which will impact their college success.

Advising Services

- Registration Advising
- Advising on Change of Major
- Degree Planning
- Resource Guidance

Advising Resource

- Classroom 365 for Fall 2022, Moodle, and for Spring 2023-Dream Class
- College Catalog. Available online. Visit johnmelvinuniversity.org/academics
- Advising Handbook. Select "advising handbook" from the drop-down menu under Student Services. (Semester 2)

How Do I know Who My Advisor Is?

Follow these steps to find who your advisor is:

- All first-time students will be advised by the Director of Advising for the first semester of 2022.
- Once students have submitted certified transcripts and cleared by the registrar, you will receive an email setting up a meeting.
- The email will contain your college major prescription and courses and a checklist of actions to complete by the start of classes on August 22nd for Fall and prior to the start of the Spring semester on January 11th, 2023.
- Prepare a list of questions about any uncertainty.

SEMESTER TWO:

- You will be assigned an advisor in your content area who will email you.
- You will receive an email with your advisor's name and contact.

What Will My Advisor Expect from Me?

- Schedule appointments for help to address your degree plan, obtain advice on changing your major, and guidance with your schedule.
- Have your degree plan, student number, and other forms available for your appointment.
- Ask question if something is unclear.
- Be flexible to consider all options and recommendations.
- Check your JMU emails regularly.
- Be aware of important dates and deadlines such as registration, schedule changes, tuition payments, and other matters of importance.
- Be familiar with Class 365, the JMU website, and Advising handbook.
- Take responsibility for making your own decisions.
- Accept the consequences for the choices you make.

