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Together we can make
a difference!



Christ-Centered
Campus in the Great
Community of
Crowley, LA

CATALOG

Developing Christian
Leaders while Advancing
Students Academically and
Spiritually!

Licensed by Louisiana Board of Regents

On June 14, 2023, the Board of Regents approved the conditional operating license for John Melvin University (JMU) to add degree programs in Business and Sports Science. It was also determined John Melvin University merits a limited state licensure period to allow it sufficient time to complete the accreditation process.

Accredited by:

John Melvin University is currently going through the accreditation process.

University Catalog | Effective August 1, 2023, through August 1, 2024

123 North Parkerson Ave | Crowley, Louisiana 70526 Main Phone: 337.398.7102

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Policy Disclaimer

At John Melvin University, we are committed to ensuring that our students are kept informed of the latest principles, theories, and applications pertaining to their studies. However, John Melvin University reserves the right to make changes, as deemed appropriate and without prior notification, in our course offerings, curricula, academic policies, and other rules and regulations affecting students.

Catalog Disclaimer

This publication is not a contract between the student and John Melvin University or any party or parties and should not be regarded as such. Reasonable effort was made at the time this document was created to ensure that all policies and provisions of this publication were correct. John Melvin University reserves the right to make changes and addenda to current policy as necessary and will post these changes on the John Melvin University website at <https://www.johnmelvinuniversity.org/>. Any student affected by policy changes will be contacted by the appropriate John Melvin University faculty or staff member to discuss the student's options under the new policy.

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Welcome to John Melvin University

History & Founding

Our Journey to Advancing Students Academically and Spiritually

History

John Melvin University was founded in 2021 as a Christ-centered university in Louisiana. The first classes at John Melvin University were held in the fall of 2022 as a university with the main campus, administrative offices, and computer labs located at 138 Roller Road Crowley, Louisiana, 70526 in Crowley, LA. The main campus sits on approximately ten acres of land between Hwy 90 and Interstate 10 and is located twenty miles west of Lafayette, LA.

Crowley, Louisiana is known as the Rice Capital of the World. In the spring of 2022, the Crowley community voted to name the university's mascot after the historic 1950s Crowley Millers Professional Baseball team. The JM University Miller's name is in honor of the many "mill" workers of the rice mill industry of Crowley, LA.

Founders

David Angeron and Jean Melvin Angeron founded John Melvin University based on faith, education, freedom, and community. David and Jean recognized three major problems with higher education and opportunities for students.

1. **Lack of Insight**: Families are picking colleges without understanding exactly what they are getting in return for their educational investment. Many universities are focused more on recruiting to increase enrollment without focusing on the quality instruction necessary to ensure the successful advancement of the graduates.
2. **Lack of Opportunities**: Due to current college athletes receiving an extra year of eligibility and the passing of the One-Time transfer rule, there are now limited opportunities for high school student-athletes.
3. **Lack of Christian Influence**: The lack of Christian inclusion and the increased push of political opinions by instructors are destroying the ethics of higher education.

The good news is that the founders of John Melvin University understand what is happening on campuses worldwide and are ready to meet the challenges they face. David and Jean believe these challenges are amazing opportunities to elevate John Melvin University to a new normal where creativity and innovation lead the way to limitless possibilities.

John Melvin University is a Christ-centered, online, and hybrid course campus that is the gateway to success for countless scholars, athletes, and industry leaders. The JM University's board of advisors has over 20 years of experience building communities and successful businesses while developing industry leaders in religion, education, business, healthcare, management, and the sports Industry.

We believe that "doing is learning." Whether you attend classes in person or online, your experience at JM University will be enlightening, immersive, and hands-on. Smaller class sizes allow students more opportunities for active engagement, development, and growth.

Finally, John Melvin University is committed to building a brighter community. Every community wants to become a great place to live and work. JM University intends to create a place our children and grandchildren will want to be. We want to attract investments to our community, provide good jobs, and create areas throughout the city where citizens will want to work, live, shop, and play. The founders realize that a strong education system creates a strong talent base and appeals to investors and business professionals.

John Melvin University is committed to volunteering time with local youth sports programs, local schools, local hospitals, and local businesses to help others grow and succeed.

As a small, non-traditional private institution dedicated to creating leaders, John Melvin University empowers students from diverse backgrounds by providing transformative educational experiences. As a non-denominational inclusive university, we specialize in cultivating relationships among students, faculty, staff, alumni, and other partners, while providing opportunities for every student to advance academically, athletically, and spiritually.

A Message from the Founder

Welcome to John Melvin University.

John Melvin University is dedicated to the loving memory of my younger brother, John Caleb Melvin (1982-2003). Our goal at JM University is to prepare you for a successful career and help you discover God's plan for your life. John Melvin University represents a committed community of Christian people who are invested in your academic and spiritual success. Our board of directors has over 20 years of experience building communities and successful Christian businesses while developing industry leaders in Education, Business, Healthcare, Management, and the Sports industry.



We believe that “doing is learning”. With our focus on God, Education, and Freedom, your experience will be enlightening, immersive, and hands-on. With smaller class sizes, students have more opportunities for active engagement, development, and growth.

Our vision is to provide a premier Christian University that educates people to lead and serve. The quality of our education, instructors, and facilities offered by John Melvin University is important, and we work hard at giving our students the very best.

JM University provides an enriched and diverse learning environment for our students. Our teachers are passionate, experienced, and eager to pass on their knowledge to their students. We hope to build meaningful relationships with the students, their families, and the members of our local communities.

We believe that a great education requires much more than acquiring knowledge. We attach great importance to maintaining a close relationship with God and to helping others. We look forward to working with you to build your successful future.

A handwritten signature in black ink, appearing to read 'Jean Melvin', written in a cursive style.

Sincerely,
Jean Melvin
Founder / CFO

A Message from the CEO

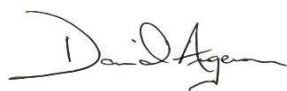
John Melvin University is a vibrant learning community offering degree preparation and the discovery of the very best in God's plans. John Melvin University represents a committed community of non-denominational Christ-followers who are dedicated to educational, aspirational, and career goals.

Our goal is to provide each student with personalized care and quality academic preparation to ensure that their future is full of professional opportunities as they continue to grow in their knowledge of God, life, freedom, and the amazing world that they live in.

John Melvin University offers a diverse learning environment with highly qualified faculty and knowledgeable staff. John Melvin University's programs provide a highly flexible format to meet the needs of busy students seeking dynamic learning. John Melvin University offers a rigorous Athletic Program that encompasses learning and sports in Crowley, Louisiana.

Courses promote the development of learning skills to become competent professionals, broaden industry knowledge, and build forever careers as students walk with God.

Sincerely,



David Angeron
President / CEO



Statement of Faith

We are non-Denominational...

We are not opposed to denominations but have chosen to work non-denominationally so that through the love of God we can serve the entire body of Christ. We believe that the only true basis of Christian Fellowship is His Love, which is greater than any differences we may have. (I Corinthians 12-13)

We believe in One God...

We believe in God the Father, Creator of heaven and earth, perfect in holiness, infinite in wisdom and measureless in power. We rejoice that He concerns Himself mercifully in the affairs of men, that He hears and answers prayer, and that He saves from sin and death all who come to Him through Jesus Christ (Matthew 5:48; Genesis 1:1; Hebrews 11:3; Nehemiah 9:6; Hebrews 1:2-3; Psalm 103:19; Ephesians 1:11; 1 Kings 8:27; Psalm 90:2).

We believe Jesus is the Son of God...

We believe in Jesus Christ, God's only begotten Son, conceived of the Holy Spirit, born of the Virgin Mary, sinless in His life, who made atonement for the sin of the world by His shed blood and death on the cross. We believe in His bodily resurrection, His ascension into heaven, and His high priestly intercession for His people. We believe in His personal, visible, and triumphant return to the world according to His promise. (Isaiah 9:6; Matthew 1:18-25; John 1:14; Hebrews 10:9; John 1:29; I John 2:1-2; John 14:3; I Thessalonians 4:15-17; Acts 1:11).

We believe the Bible to be the only inspired, trustworthy and true, without error, Word of God. ...

We believe in the Scriptures of the Old and New Testaments fully inspired by God, inerrant in the original writings, and that they are the supreme and final authority in faith and life (II Timothy 3:16-17; II Peter 1:19-21; Acts 17:11; Isaiah 8:20).

We believe in Salvation...

We believe that "For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life" (John 3:16). We believe that all who receive, by faith, Jesus Christ as Savior and Lord are born again of the Holy Spirit and, therefore, become children of God. We believe that justification means that a person is declared righteous in the sight of God by grace alone, through faith alone, in Christ alone (John 1:12; Romans 3:21-26; Ephesians 1:13, 2:8-10).

Our Vision Statement

The vision of John Melvin University is to be the premier provider of Christian-focused, multifaceted and diversified higher learning to fulfill the Great Commission in life and career. John Melvin University believes that the Bible should be at the heart and core of all training and that it is the standard for evaluating all claims to knowledge.

It is the vision of our Christian University to:

1. Engage students in a quality Christ-centered education that equips and challenges them to reach their unique potential spiritually, academically, socially, and physically.}]
2. Create a transformative educational experience for students focused on deep disciplinary knowledge; problem-solving; leadership, communication, and interpersonal skills; and personal health and well-being.
3. Recruit and develop the world's most promising students and most outstanding staff and be a truly global University benefiting society.

Mission Statement

John Melvin University is an innovative educational institution seeking to prepare and empower a diverse group of Christ-centered students with the knowledge, ethics, and expertise needed to positively impact an ever-changing and evolving world. This is accomplished by creating a safe, healthy, nurturing, and respectful environment that provides every student with a high-quality education, delivered through quality degree programs at multiple degree levels, which allows them to reach their maximum potential.

Objectives

1. Engage unique individuals in challenging academic opportunities that allow them to reach and embrace their highest potential spiritually, academically, socially, and physically by promoting high-quality, Christ-centered education.
2. Cultivate a tradition of distinction in education by creating an in-depth, purposeful, and critical reflective educational experience based on disciplinary knowledge, problem-solving skills, leadership, communication, interpersonal and personal health, and well-being that produces a meaningful degree of understanding that positively transforms students and the community they serve.
3. Create a love of learning that last a lifetime by recruiting and developing the world's most promising, well-educated, and hard-working students that exhibit Christlike characteristics as they live out their purpose as productive members of society.
4. Recruit, develop, and support outstanding staff members who act with integrity and fidelity, inspire students, embrace challenges, and are committed to excellence and innovation in teaching and learning to promote a truly global University that benefits society.

Goals

Spiritual: To motivate and lead students to maturity and spiritual depth.

Academic: To engage students with opportunities to integrate Biblical faith and life-long learning by challenging and supporting students to pursue intellectual, personal, and professional development.

Integrity: To exhibit ethical behavior in and beyond the academic setting, and be good stewards of our resources, acting as persons of high character guided by a commitment to transparency, fairness, and honesty.

Respect: To embrace the doctrines of Faith, Family, Freedom, and Community, which ensure inclusiveness and diversity, understanding that every individual should be treated with professionalism, courtesy, and kindness.

Responsibility: To be responsible and accountable for our actions in every situation, as it relates to our university, our community, and our nation.

Christian Ethics: To emphasize that the spiritual path provides an ethical code that, when followed, will make for a better person, a better University, a better community, and a better world.

Professional: To produce competent graduates in their professional training.

Social: To cultivate a culture that redefines how we learn and live in a way that honors God and has a positive impact on our community for generations to come.

Governance

John Melvin's Board of Directors has over 20 years of experience building communities in the Louisiana area and beyond.

Board of Directors

Jean Melvin - President / Chair

Business Owner / Certified Registered Nurse Anesthetist

Brent Fitch - Vice Chair

President, Rocky Mountain College of Art and Design

Katie Chiasson - Secretary

Community Development Consultant

Retired Director of Community & Economic Development

Jonathon Perry - Treasurer

Judge Third Circuit Court of Appeal - Louisiana

Douglas Daigle - Board Member

Business Owner & High School Basketball Coach

Audey Hanks-Board Member

Owner of H&H Electric and Construction

Leadership

John Melvin University's leadership team includes executive administrators, managers, faculty, consultants, and support staff. Our team brings decades of expertise from diverse backgrounds and higher education experiences.

Leadership Team

Corporate CEO/Co-founder

Angeron, David

Master of Science in Healthcare Management

University of New Orleans

University President

Houston, Angela

Master of Educational Leadership

Mississippi College

Campus Chancellor & Vice President of Public Relations

LeBeouf, Laura

Master of Education in Administration and Supervision

McNeese State University

Chief Academic Officer

Jameson, Crissie

PhD in Educational Psychology, Master of Arts in Interdisciplinary Studies

Florida State University, University of Texas at Dallas

Vice President of Community Development & Associate Athletic Director

Ashby, Chuck

Registrar & Accreditation Liaison

Whalen, Karen

Master of Business Administration

Sullivan University

Chief Human Resources Officer

Gaspard, Patricia

Bachelor of Science in Human Services

Post University

[Administration](#)

Dean of Student Affairs & Enrollment Management

Monceaux, Ashleigh

Master of Education in Educational Leadership, University of Louisiana at Monroe

Master of Business Administration, University of Louisiana at Monroe

Director of Athletic Recruiting & Athlete Development

Bruce Litchfield

Master of Science in Physical Education

Azusa Pacific University

Institutional Effectiveness & Advancement - VACANT

Library Director - VACANT

Information Technology - VACANT

Support Staff

Hollier, Shannon

Admissions Counselor

Trollinger, Malik

Student Success Coach/Advisor

Master of Science in Sports Management

Cumberland University

Academic Deans

Dean of Religious Studies

Joshua Johnson

Master of Theology in Preaching, New Testament, Greek, and Biblical Studies, and Master of Arts in Pastoral Ministry

New Orleans Baptist Theological Seminary

Dean of Business

Darian Breaux

Master of Arts in Adult Education

Northwestern State University

Dean of Sports Science

Lani Litchfield

Master of Science in Exercise Science

Louisiana Tech

Dean of General Education

Jennifer Wilson

Master of Science in Counselor Education

Mississippi State University

Instructional Team

Full-Time Faculty

Adjunct Faculty

Breaux, Darian

Master of Arts in Adult Education Northwestern State University

Houston, Angela

Master of Education in Educational Leadership Mississippi College

Jameson, Crissie

Ph.D. in Educational Psychology, Florida State University

Master of Arts in Interdisciplinary Studies, University of Texas at Dallas

LeBeouf, Laura
Master of Education in Administration and Supervision McNeese State University

Litchfield, Bruce
Master of Science in Physical Education Azusa Pacific University

Martinez, Sonja
Master of Education in Curriculum, Instruction, and Reading Grand Canyon University

Monceaux, Ashleigh
Master of Education in Educational Leadership, University of Louisiana at Monroe Master of Business Administration, University of Louisiana at Monroe

Prudhomme, Delana
Master of Arts in Teaching Grambling State University

Yochum, Tiffany
Master of Arts in English University of Rochester

Coaches

Musgraves, Rocke
Head Baseball Coach

Kaszeta, Ben
Head Women's Volleyball Coach

LeBlanc, Amber
Head Softball Coach

Miguez, Timothy
Head Men's Basketball Coach

Lee, Don
Head Football Coach

Program Review Committee

Houston, Angela
Master of Education in Educational Leadership Mississippi College

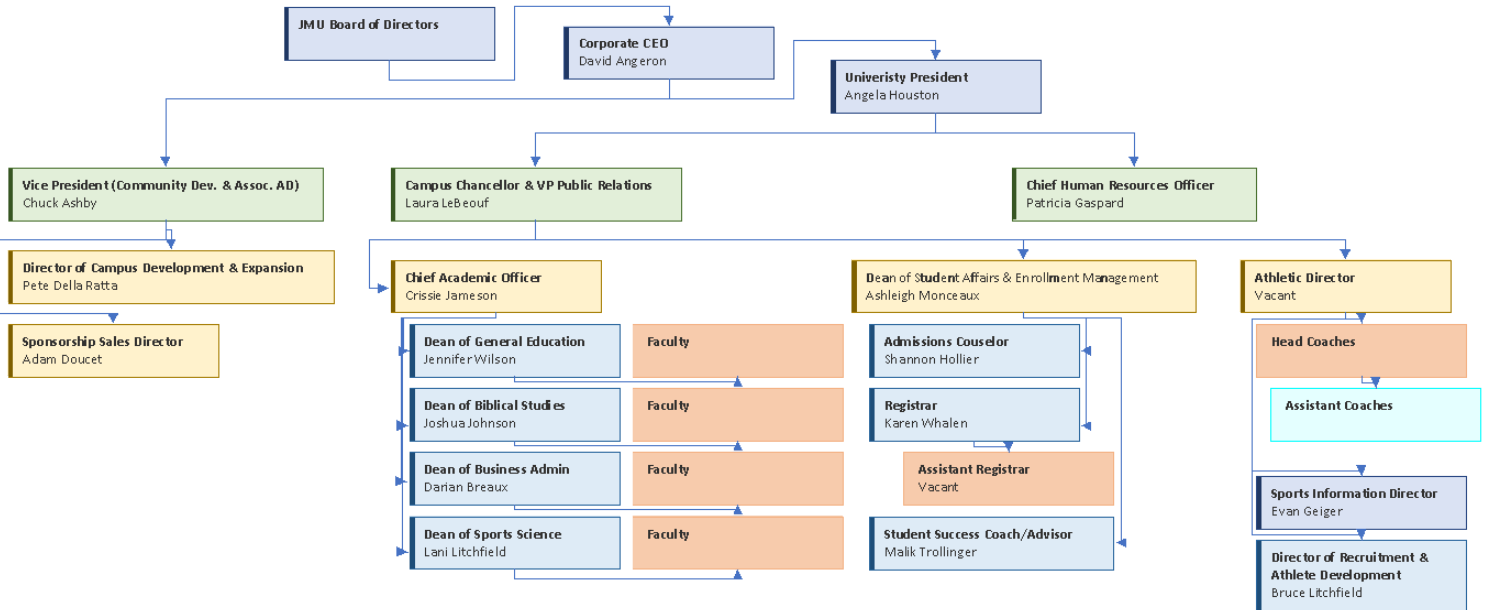
Whalen, Karen
Master of Business Administration Sullivan University

Monceaux, Ashleigh

Master of Education in Educational Leadership University of Louisiana at Monroe
Master of Business Administration University of Louisiana at Monroe

LeBeouf, Laura
Master of Education in Administration and Supervision McNeese State University

Organizational Chart



Contact Information

University Address

John Melvin University
123 North Parkerson Ave
Crowley, Louisiana, 70526

PO Box E

Crowley, Louisiana 70527

Phone: (877) 771-1989 or (337) 398-7102

Website:

www.JohnMelvinUniversity.org

Human Resources	Human_Resources@JohnMelvin.University
Compliance	Compliance@JohnMelvin.University
Student Services	Student_Services@JohnMelvin.University
Admissions	Admissions@JohnMelvin.University
Academic Advisor	Academic_Advisor@JohnMelvin.University
Registrar	Registrar@JohnMelvin.University
Career Services	Student_Services@JohnMelvin.University
IT Support	IT_Support@JohnMelvin.University
Library	Library@JohnMelvin.University
Finance	Finances@JohnMelvin.University
eSports	eSports@JohnMelvin.University
Information	Information@JohnMelvin.University
Athletics	Athletics_Department@JohnMelvin.University

Physical Facilities

John Melvin University's Main Office is located at 123 N. Parkerson Ave. in Crowley, Louisiana. This location houses the University Offices of Academic and Student Affairs, Admissions, Advising, Human Resources, and Student Accounts, as well as the President and Vice President of Operations. The University's Computer Lab and EA Sports Center are located at this property also. Events such as Motivational Monday and Student Government Association Meetings are held at the University's Main Office. This location also serves as a Student Union Center.

Office Hours

The University admissions and administrative office is typically open Monday through Friday. Hours for individual employees vary. However, admission and administrative staff members are available for phone, chat, and email support between 8am and 7pm US Central Standard Time, with availability on Saturdays as needed.

Online course access is 24 hours a day, 7 days a week, including holidays and weekends. Faculty members set office hours where they will be available for Zoom or instant messaging. Faculty hours can be found in the individual course syllabus or in the online course shell. All faculty members are required to respond to students' emails within 24 hours.

Holidays

The University observes the following holidays, in which our administrative offices will be closed:

New Year's Day (January 1)*
Martin Luther King Day (the third Monday in January)
President's Day (the third Monday in February)
Mardi Gras
Good Friday/Easter**
Memorial Day (last Monday in May)
Independence Day (July 4th)*
Labor Day (the first Monday in September)
Columbus Day (2nd Monday in October)
Veteran's Day (November 11)*
Thanksgiving Day (the fourth Thursday in November)
Christmas Eve & Christmas Day (December 24-25)*

*A recognized holiday that falls on a Saturday will be observed on the preceding Friday. A recognized holiday that falls on a Sunday will be observed on the following Monday.

**Good Friday + following week.

Academic Calendar

FALL, 2023*	August 21 - December 8
New Student Orientation	August 20
Deadline to Pay Tuition/Fees and Retain Schedule	August 21
Student Classes Dropped for Nonpayment of Tuition/Fees	August 21
Classes Begin \$50 Late Registration Fee Begins	August 21
<i>Holiday: Labor Day (University Closed)</i>	September 4
<i>Veteran's Day (University Closed)</i>	November 10
<i>Holiday: Fall Holiday (University Closed)</i>	October 5-6
<i>Holiday: Thanksgiving (University Closed)</i>	November 23-24
Last Day of Classes	December 1
Final Exams	December 4-8
Semester Ends	December 8
Last Day for Faculty to Submit Final Grades to Registrar's Office (noon deadline)	December 11

SPRING, 2024*	January 11 – May 5
New Student Orientation	January 8
Deadline to Pay Tuition/Fees and Retain Schedule	January 10
Student Classes Dropped for Nonpayment of Tuition/Fees	January 10
Classes Begin \$50 Late Registration Fee Begins	January 10
<i>Holiday: Martin Luther King (University Closed)</i>	January 15
Last Day for Dropping or Adding Classes Note: Last day for dropping a class without a grade of "W"	January 17
<i>Holiday: Mardi Gras (University Closed)</i>	February 12-14
Last Day to Drop a Class, or Resign from the University, with Grade of 'W'	March 20
<i>Holiday: Easter (University Closed)</i>	March 25-29
Last Day of Classes	April 26
Final Exams	April 29 – May 3
Semester Ends	May 6
Last Day for Faculty to Submit Final Grades to Registrar's Office (noon deadline)	May 9

*Tentative dates. Subject to change.

Admission to John Melvin University

Admissions criteria ensure that students who enroll are capable of successfully completing educational requirements. The following requirements must be met prior to the student's start date:

Admission Procedures

- Students must be 18 years old or have written permission from a parent/legal guardian.
- Interview with an Admissions Representative in person, via telephone, or through video conference
- Completed Application for Admission
- Application forms are available on the University website: www.johnmelvinuniversity.org
- A \$50.00 non-refundable application fee is required and due at the time of application
- Completed online learning self-evaluation form
- Completed Enrollment Agreement

In addition to the above requirements, students must also submit the following:

Undergrad Programs

Applicants must provide one of the following:

- An official HS transcript, showing proof of graduation, from an institution accredited by an agency recognized by the US Department of Education.
- GED Certificate or Transcript
- ACT Transcript
- An official post-secondary transcript from an institution accredited by an agency recognized by the US Department of Education. This transcript must indicate completion of an Associate degree or higher.
- Foreign Credentials must be evaluated for equivalency to a United States HS diploma. A professional evaluator must perform the evaluation and be an original document sent directly to the campus. The evaluation must be performed by an organization with membership in NACES (National Association of Credential Evaluation Services).

Undergraduate program admissions requirements are:

- High School GPA of at least 2.2;
- Composite ACT Score of at least 18; or
- SAT score of at least 980

NOTE: Any students registered for and assigned to sixteen-week courses must have all High School transcripts and any additional identified missing documents turned in to the John Melvin University registrar's office (registrar@johnmelvin.university) by the Friday of midterm week. Students in eight-week courses will have until the Friday of final exam week. If this deadline is not met, the student will be removed from the course without receiving credit, and John Melvin University will follow the identified refund policy set in place.

Admission Exception Policy

Any student NOT meeting the enrollment requirements for JMU must agree to probation expectations.

Students admitted by "exception" must:

- Complete the first term with a minimum of 12 credit hours earned
- Complete the first term with a GPA of at least 2.2
- Complete a college-level English or Math course with a grade of "C" or higher

Students admitted by "exception" must also attend two 30-minute study hall sessions in addition to the

required study hall schedule set in place and participate in all instructor Zoom sessions unless traveling for their respective sport.

Homeschooled Applicants

Applicants who have been homeschooled will be required to self-certify that they have completed the minimum high school course of study and other legal requirements established by their state. If/when a transcript is needed to verify homeschool completion beyond the self-certification, the transcript must include the student's name, date of birth, courses taken at levels 9-12, the grade earned in each course, and the date of graduation. A signature must also be included from the homeschool administrator to certify the homeschool program's validity, accuracy, and completion. Note that while a homeschool transcript may be used to verify completion when required, for employment purposes, some employers and government agencies may require a GED score in place of a homeschool diploma or transcript.

Homeschooled applicants are also expected to meet all other admissions requirements expected of other applicants based on program choice and level of entry.

Graduate Programs

Applicants must provide one of the following:

- An official post-secondary transcript from an institution accredited by an agency recognized by the US Department of Education. This transcript must indicate the completion of a bachelor's degree or higher.
- Foreign Credentials must be evaluated for equivalency to a United States HS diploma. A professional evaluator must perform the evaluation, and it must be an original document sent directly to the campus. The evaluation must be performed by an organization with membership in NACES (National Association of Credential Evaluation Services).

Graduate program admissions requirements are:

- Bachelor's degree from an institution accredited by an agency recognized by the US Department of Education.

English Proficiency

Any student applying for admission whose native language is not English and have not earned a degree from an appropriately accredited institution where English is the principal language must have a Test of English Foreign Language (TOEFL) score as indicated below.

- A minimum internet-based score of 80 (minimum of 17 for each section)
- A minimum computer-based score of 213
- A minimum paper-based score of 550

Submission of Required Documentation

Required documentation must be submitted to the Admissions office in one of the following ways:

Electronic copies should be sent directly from the institution to:

Registrar@JohnMelvin.University

Physical copies should be mailed from the institution to:

John Melvin University Attn: Registrar
123 North Parkerson Ave Crowley, Louisiana, 70526

Rolling Acceptance Policy

There is no deadline to apply for admission. The University has a rolling admissions policy, and those who apply first tend to be accepted first. It is best to apply as early as possible before the anticipated start date. See applicable academic calendar(s) for start dates.

Transfer Credit to John Melvin University

Transferability of credit to the University requires submission of transcripts from all previous colleges and/or universities within 90 days of enrollment. All transcripts must be official, sealed, and sent directly to John Melvin University or delivered via email from a third-party verification service.

Electronic copies should be sent directly from the institution to:
Registrar@JohnMelvin.University

Physical copies should be mailed from the institution to:
John Melvin University Attn: Registrar
123 North Parkerson Ave Crowley, Louisiana, 70526

Once received, the Registrar's office will evaluate transfer credit eligibility and develop an academic plan to meet graduation requirements.

Credit Transfer Acceptance Standards

When reviewing transcripts to identify the transferability of credits into JM University degree programs, the following conditions must be met:

1. The courses were completed at a college or university accredited by an agency recognized by the U.S. Department of Education.
2. Courses completed at non-U.S.-based schools must be evaluated for equivalency. The evaluation must be performed by an organization with membership in NACES (National Association of Credential Evaluation Services).
3. The courses were completed within the previous 8 years.
4. The general education courses are equivalent in content and number of credit hours to the following:
 - English Composition: 6 credit hours
 - Mathematics: 6 credit hours
 - Social and Behavioral Sciences: 6 credit hours
 - Natural Sciences: 6 credit hours
 - Literature: 3 credit hours
 - History: 3 credit hours
 - Communication: 3 credit hours
 - Fine Arts: 3 credit hours
5. The student achieved a minimum grade of "C" or 2.0 for the courses considered for transfer.
6. To be accepted as a transfer in lieu of JM University courses, a student must submit official transcripts for transfer credit consideration.
 - Without receipt of official transcripts, JM University will not issue Transfer Credit for any proposed courses.
 - Students wishing to transfer credits must deliver an official transcript to the Registrar within the first ninety (90) days from the day they start their program.
 - Students MUST not attend or be scheduled for any class or classes that they are requesting transfer credit. Once attendance has been posted, transfer credit cannot be applied.

Transfer Credits are not calculated into the student's qualitative or quantitative academic progress.

Transfer Credit from John Melvin University

Transfer Credit from the University to other institutions is solely at the discretion of the receiving institution.

Financial Assistance

Affording John Melvin University

Some students may believe they are not financially able to attend a college or University; however, the financial aid office at John Melvin University works hard with everyone to make it affordable. From this perspective, the University approaches financing with the expectation that there is a way if a student wants an education.

For this reason, the University has a Director of Finance to offer support and find ways to help obtain the financial assistance necessary to complete a university education. Students who wish for financial assistance are urged to contact the Director of Finance as early as possible.

The University offers many tuition discounts / scholarships. (The maximum tuition discount available is 50%)

- Merit-based tuition discount
 - awarded to students who illustrate academic, athletic, and artistic achievement, along with a range of other talents and criteria.
 - Merit-based discounts are for tuition only.
- Need-based tuition discounts
 - awarded based on financial need.
- Military/First Responders discounts
 - awarded to active and retired public safety personnel (firefighter, police officer, or paramedic)
 - awarded to Veterans and active-duty military personnel
- Mature Adult discounts
 - Awarded to students over the age of 40
- Working Adult discounts
 - Awarded to adults over the age of 30 with proof of employment.

John Melvin University Campus Work-Study

The University offers on-campus employment. However, the number of jobs is limited.

Community Service

Job opportunities in the area are plentiful for students who desire to work. Assistance in job availability is obtained through the Academic & Student Affairs office. A student must be careful to arrange the job to fit the University schedule, i.e., academic preparation is prioritized over work.

Private Loans

Lenders are recommended based on their historical lending to our students or the quality of products and services they provide to students and families.

Federal Programs

As a newly established higher education institution, the University currently does not qualify for Federal Student Aid FAFSA.

Tuition and Fees

The University has affordable tuition rates and flexible enrollment options. The University's Board of Directors sets the tuition and fees for each academic year. All listed tuition rates are \$USD.

Tuition

Tuition is calculated & charged by semester based on the # credit hours in which the student is enrolled.

Semester charges = Tuition Fees + Semester Fees

- Undergraduate Programs (Associate's Degree)
 - Cost Per Credit Hour = \$499.00
 - Total Credits for Degree = 60
 - Total Tuition for Degree = \$29,940.00
- Undergraduate Programs (Bachelor's Degree)
 - Cost Per Credit Hour = \$499.00
 - Total Credits for Degree = 120
 - Total Tuition for Degree = \$59,880.00
- Graduate Programs
 - Cost Per Credit Hour = \$550.00
 - Total Credits for Degree = 30
 - Total Tuition for Degree = \$16,500.00

AVAILABLE DISCOUNTS:

- Military / First Responders = \$350.00 / Credit
- Mature Student (30 yrs+) = \$350.00 / Credit

Fees

MANDATORY FEES (PER SEMESTER): These fees provide access to activities and services, and are assessed to all students.

These fees cannot be waived or discounted. All students are encouraged to take advantage of the benefits these fees provide.

- New Student Admission Fees (Non-Refundable)
 - Application Fee: (one-time fee) \$50.00
 - Reservation Fee: (one-time fee) \$200.00
- Program Fees (Per Semester Fees)
 - Wellness Fee: \$100.00
 - Facility Fee: \$150.00
 - Technology Fee: \$250.00
 - Athletic Fee: \$250.00
 - Student Life & Service Fee: \$250.00
- Miscellaneous Fees (As Needed Fees)
 - Graduation Fee: \$150.00
 - Exam Proctor Fee: \$30.00
 - Replacement ID Fee: \$10.00

Learning Materials

- Students should estimate the approximate costs of textbooks to be \$50 to \$200 per course.

Tuition Balances

Students with overdue and outstanding tuition balances will not be permitted to receive official transcripts. A student with an overdue or outstanding balance will not be permitted to enroll in new courses until the overdue fees or outstanding balances have been paid or settled satisfactorily. Upon satisfactory settlement of financial accounts, students will receive any services previously withheld.

Cancellation and Refund Policy

Students who are not accepted by the University or cancel enrollment within five (5) business days of John Melvin University's receipt of a signed enrollment agreement are entitled to a 100% refund of tuition and fees (0% tuition and fees charged).

Students who have not visited John Melvin University prior to enrollment will have the opportunity to cancel all courses without penalty (0% of tuition and fees charged) within three (3) business days following either the regularly scheduled orientation or following a tour of the school. Under any other circumstances, the \$50 registration fee is retained by John Melvin University.

Refunds Due to Withdrawal

- students who withdraw prior to the first day of classes are entitled to a full refund of tuition and fees.
- administrative fees retained by the institution upon the early withdrawal of a student is 15 percent of the total cost of tuition and fees paid by the student;
- students withdrawing during the first 10 days of classes shall receive a minimum refund of 75 percent of total tuition and fees paid, excluding any nonrefundable application fees, less the maximally allowable administrative fees retained by the institution (15% administrative fees);
- students withdrawing from day 11 through day 24 of classes shall receive a minimum refund of 50 percent of total tuition and fees paid, excluding any nonrefundable application fees, less the maximally allowable administrative fees retained by the institution (15% administrative fees);
- students withdrawing from day 25 through the end of the quarter, semester, or similar time period may be ineligible to receive a refund;

Students must submit an official withdrawal form to the admissions department. Refunds will be made within forty-five (45) days of the date that John Melvin University determines that the student has officially withdrawn. Refund checks will be mailed to the student's address on file. In the event of a student's prolonged illness, accident, death in the family, or other circumstances that make completion of the semester impossible or impractical, the school will attempt to make a fair and reasonable settlement. John Melvin University reserves the right to modify these policies in order to remain in compliance with any changes in the applicable laws and regulations.

General Information

Basic Technology Requirements

If you are taking online, virtual, or hybrid courses at the University, you **MUST** have access to appropriate technology to access course materials. It is strongly recommended that you have access to a personal computer when you register for a distance education course. Students may use computers in the open computer labs, but that access will be limited since computer availability is on a first-come basis during regular operating hours. Therefore, it is not recommended that you rely solely on access through the lab. Additionally, some students plan to use computers at their worksite, but you should be aware that some classes may require downloading additional software that your employer may not allow.

You will need to have access to the following software/hardware:

- Computer (Mobile devices are not recommended. Mobile applications are available for Moodle, but many features are unavailable with a mobile device. Testing in an online class is not available with all mobile devices.)
- Working microphone and webcam (can be combined or included with computer hardware such as in a laptop)
- Speakers or headphones
- High-Speed Internet Connection

Technology requirements for individual courses may vary, and your course may require more hardware or software. See the course syllabus or contact the instructor for additional technology requirements.

In addition to these technical requirements, online students must possess specific Technical Skills to succeed in an online class. Students who enroll in an online course are responsible for having enough computer skills (and access to technology) to accomplish the tasks that will be expected of them. Online instructors are not responsible for teaching these skills within the course. If you do not possess the following skills, you may want to take a computer class to increase your computer knowledge before you attempt an online class.

Here are some essential skills required:

- Knowledge of computer terminologies, such as browser, operating system, application, software, files, documents, and icon.
- Understanding of basic computer hardware and software with the ability to perform computer operations, such as:
 - Using keyboard and mouse
 - Managing files and folders: save, name, copy, move, backup, rename, delete, check properties
 - Software installation, security, and virus protection
 - Using software applications, such as Word, PowerPoint, Excel, and email
 - Knowledge of copying and pasting, spell-checking, and saving files in different formats
 - Uploading and downloading attachments
 - Internet skills (connecting, accessing sites, using browsers)
 - Ability to use online communication tools, such as email (create, send, receive, reply, print, send/receive attachments), discussion boards (read, search, post, reply, follow threads), chats, and messengers
 - Perform online research using various search engines and library databases
 - Create online accounts

Computer Hardware and Software Requirements

Since John Melvin University uses a Learning Management System (LMS) called Moodle to deliver online courses, your computer must meet the basic specifications needed to access Moodle. There may be requirements in some courses that may require other technologies.

Computer Specifications

You should access Moodle with a computer that supports the most recent browser versions for best performance. Using a computer five years old or newer with at least 1 GB of RAM is recommended.

Operating System

Moodle only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be updated with the latest recommended security updates and upgrades.

*Chromebooks and computers running in Windows S mode are incompatible with most online class testing software.

Mobile Devices

The Moodle interface was optimized for desktop displays, so using small form factors such as phones or tablets may not be a pleasant experience in using Moodle. Please download the Moodle mobile application for the best user experience on a mobile device. The Moodle mobile applications require Android 6.0 and iOS 13.0 or later. The technology required in your course may not work on a mobile device (phone or tablet).

Internet Connection Speed

A high-speed internet connection with speeds of 1.5 Mbps or higher is recommended for online courses to ensure that you can access all course materials and resources and substantial file sizes as with streaming video. However, technologies used in individual courses vary. See the course syllabus or contact your instructor for additional technology requirements.

Web Browser Requirements for Moodle

For best performance, Moodle should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it is built using web standards, Moodle runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser. You should always use the most current version of your preferred browser. Your browser will notify you if there is a new version available. Try a different browser if you experience problems with a particular browser or Moodle behaves unusually. If you find another tool or website you are trying to access for your class is not working, try a different browser before contacting support.

Other Required Components

- Adobe Reader: Adobe Reader software is the free global standard for viewing and printing PDF documents. It is the only PDF file viewer that can open and interact with all types of PDF content. Get the Free Reader Download.
- Zoom: Many virtual classes (online classes with scheduled meetings) require using Zoom. In most cases, you will access your Zoom meeting through a link provided by your instructor, or the instructor may instruct you to use the Zoom link in your Moodle course. The student may be required to enable or install a browser extension before accessing Zoom on the computer for the first time.

We do not proctor computers running within virtual machines. If you are running within a virtual machine when you connect with us, you will be asked to exit your virtual machine and reconnect using your host operating system to take your test.

Acceptable Use Policy

This policy aims to define standards, procedures, and restrictions for end users connecting a personally owned device to the University's organization network for educational purposes. This policy is intended to provide freedom for students to use their preferred personal devices while protecting the security and integrity of the University's data and technology infrastructure. Limited exceptions to the policy may occur due to variations in devices and platforms.

This device policy applies, but is not limited to, all devices and accompanying media (e.g., USB thumb and external hard drives) that fit the following classifications:

- Smartphones
- Tablet computers
- Portable media devices
- Laptop/notebook computers, including home desktops
- Any personally owned device capable of storing organizational data and connecting to a network

The policy applies to hardware and related software that is not organizationally owned or supplied but could be used to access organizational resources. Access to and continued use requires that each user reads, respects, and follows policies concerning the use of these resources or services.

Expectation of Privacy

The University will respect your device's privacy while protecting the integrity of the confidential data that resides within the technology infrastructure. University students using personally owned devices and related software for network and data access will, without exception, use secure data management procedures. Students must keep their passwords confidential which means never disclosing passwords to anyone. To ensure privacy and security and prevent unauthorized access, the following is required:

- The device must be password protected.
- Sharing of passwords, PINs, or other authentication information is prohibited.

Protection

All computers must have anti-virus and anti-malware software installed, updated, and currently enabled. If your software is not up to date or disabled, it may lead to an infection. Students are responsible for updating their computers with security patches/ fixes. The updates include applications like MS Office, Adobe, iTunes, and Chrome. Network access will be restricted if your computer is not up to date.

Help and Support

The IT department will assist students with connectivity issues and can recommend hardware or software issues students may experience. If the student-owned device requires maintenance, the student is responsible for taking the device to a third-party vendor.

The University recognizes the value that technology can bring to the classroom. Students and faculty are encouraged to use technology to improve learning outcomes. The need for responsible use has also increased with the increasing use of technology. The technology used by students (including, but not limited to laptops, tablets, and cell phones) should be related to the requirements of the course. Each instructor is responsible for establishing and communicating their technology use policy that will define and limit the appropriate use of technology by students in their classroom. Without such a policy, the University stipulates that each student is expected to use only technology appropriate for the course being taught and not distracting to other students. The use of cell phones or other devices for verbal or written personal conversation during class time is prohibited unless it is required for the course.

Student's Code of Conduct

Students are expected to conduct themselves by the university's goals as an educational institution. This means that students should treat all members of the university community with courtesy, and their behavior should reflect the basic principles of respect for persons and property. To maintain a learning environment that is safe and inviting for every member of the university community, instructors may, with the approval of the Director of Student Services, exclude from class any student who exhibits unbecoming conduct. Improper conduct includes but is not limited to:

- Non-compliance with rules and regulations.
- Conduct that reflects unfavorably upon the school or its students.
- Unsatisfactory academic progress.
- Excessive absences or tardiness.
- Failure to pay fees when due.
- Cheating.
- Falsifying records.
- Breach of the University's enrollment agreement.
- Failure to abide by the rules and regulations of clinical sites.
- Entering the institution while under the influence or effects of alcohol, drugs, or narcotics of any kind.
- Carrying a concealed or potentially dangerous weapon.
- Sexual harassment.
- Harassment of any kind including intimidation and discrimination.

Student Obligations

Should a student in any university program fail to meet his or her obligations with respect to all tuition, fees, and charges when due, or fail to make satisfactory payment arrangements with the Director of Student Accounts regarding tuition, fees, and charges, or the repayment of loans, the University may bar a student's registration, refuse admittance to classrooms, restrict library privileges, or withhold certificates and diploma until such obligations are met. Continued failure to meet student obligations may result in suspension from the university.

The University encourages professionalism in all its constituents. Each student is expected to be an example of proper conduct during all phases of academic life. The management of the University has the authority to take appropriate action or apply disciplinary measures where blatant violation of the University's Code of Conduct occurs.

University members are responsible for protecting academic excellence and ensuring that scholarly standards of conduct are always maintained. Furthermore, faculty and staff are responsible for coordinating and supervising students' academic work to encourage honest and individual effort and taking appropriate action if instances of academic dishonesty are reported or discovered. Upholding academic honesty is primarily the responsibility of each learner. The University views any violation of academic probity (cheating, plagiarism, and falsification) as a voluntary act for which there is no acceptable excuse.

Student's Rights and Responsibilities

The University is committed to maintaining fair and reasonable practices in all matters affecting students: the delivery of educational programs, provision of support services, and timely resolution of disciplinary matters, as well as the handling of student grievances.

The University endorses and supports the basic principles of the Codes of Ethics issued by the American Association of Collegiate Registrars and Admissions Officers (AACRAO). Student understanding and cooperation are essential to successfully implementing this legal structure. Students are protected against impulsive, subjective, unreasonable, unauthorized, false, malicious, unfair, or inappropriate evaluations or unacceptable behavior from a faculty member.

Disability Services

John Melvin University provides equal access to individuals with disabilities, including intellectual disabilities, in accordance with Section 504 of the Rehabilitation Act of 1973, Title III of the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act of 2008. The University prohibits unlawful discrimination based on disability and takes action to prevent such discrimination by providing reasonable accommodations to eligible individuals with disabilities.

As soon as you become aware of a disability, we encourage you to contact the Director of Student Services to discuss accommodations for which you may be qualified. Reasonable accommodations are established through an interactive process between the student and the Director of Student Services. Note that accommodations are not retroactive and that disability accommodations are not provided until an accommodation letter has been processed.

Family Educational Rights and Privacy

John Melvin University complies fully with the provisions of the Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g to protect the privacy of student information in distance education by requiring, with certain limited exceptions, that the student's consent must be obtained before disclosing any personally identifiable information in the student's education records.

Sexual Harassment Policy

Sexual harassment is unlawful and unacceptable behavior. It is unlawful to retaliate against an employee or student for filing a complaint of sexual harassment or for cooperating in an investigation of such a complaint. As part of the University's overall non-discrimination policy, the University prohibits all forms of harassment of others because of race, color, religion, gender, age, national origin, ancestry, sexual orientation, physical or mental handicap, veteran, or other protected status. An atmosphere of tension created by inappropriate sexual advances, discriminatory remarks, or discriminatory animosity does not belong at the University and will not be tolerated.

Drug-Free Learning and Working Environment

The unlawful possession, use, distribution, dispensation, or manufacture of a controlled substance, including both illegal drugs and unauthorized use of alcohol or prescription drugs, is prohibited anywhere on the premises of the University. Violations of this policy will result in disciplinary procedures with criminal prosecution under state and federal laws.

Students or employees concerned about substance abuse are encouraged to consult with the Director of Student Services for confidential advice on available resources.

Grievance Policy

Student complaints are considered as grievances that can be classified as Academic (dealing with term Grades or Grade Point Average), Non-Academic, and Discriminative Complaints (dealing with sexual harassment, illegal discrimination, or violation of University Regulations or Policies). Students, staff, and Academic Advisors must act in ways that promote the safety of self and others and report any serious crimes and emergencies to the administration as soon as they are known or discovered.

The University is responsible for upholding its students' rights and ensuring that the non-discrimination policy is applied to students who file a grievance against the institution for reasons involving discrimination, harassment, or violation of a policy. Students are not subject to unfair action/treatment for initiating a complaint.

Students must use the following procedure to file a grievance:

1. Students should first attempt to address the issue with the responsible party.
2. If a satisfactory solution cannot be found, the student may submit a grievance form to the Director of Student Services within ten calendar days of the alleged incident. The grievance form is available upon request from the Registrar. It is also available under the Webpage.
3. The Director of Student Services shall issue a decision within two weeks of the grievance submission.
4. The student may appeal the decision, and the Chief Academic Officer will make a final decision within two weeks of the student's appeal.

If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student or any public member may file a complaint with the Louisiana Board of Regents.

Louisiana Board of Regents 1201 North 3rd Street Suite 6-200
Baton Rouge, LA 70802
(225) 342-4253

Board of Regents Student Complaint Procedure

1. The student sends a letter to the school director addressing the complaint(s) and indicates desired remedy; the student maintains a copy of the letter; the school director has fifteen (15) days to respond to the student.
2. If a complaint has not been resolved after 15 days, the student sends a copy of the letter previously mailed to the school director to the Board of Regents, Proprietary Schools Section.
3. Proprietary Schools Section staff send a letter to the school director, enclosing a copy of the student's letter previously mailed to the director, requesting that the director communicates with the student, either in person or in writing, within ten (10) days of receipt of the letter to resolve the complaint; the student is copied on this letter.
4. If, after ten days, the complaint has not been resolved, the student may contact this office to request a mediation conference; the Board of Regents contracts with the Division of Administrative Law to mediate between the student and the school official.
5. If a complaint has not been resolved at this point, the student can request to come before the Proprietary Schools Advisory Commission, which will render a decision.
6. If the student's complaint has not been resolved, the student can appeal to the district court.

Academic Information

Unit of Credit

For purposes of defining an academic credit hour, the University considers a semester credit hour to be the equivalent of at least fifteen clock hours of classroom activities, thirty clock hours of outside preparation, thirty clock hours of laboratory activities, or forty-five clock hours of externship, practicum, or clinical activities.

The University utilizes a "time-based option" for establishing out-of-class activities, equating to two hours for every one hour of classroom time.

Definition of Credit Hour

To define an academic credit hour, the University considers a semester credit hour to be the equivalent of at least fifteen clock hours of classroom activities, thirty clock hours of laboratory activities, or forty-five clock hours of externship, practicum, or clinical activities. A clock hour is 50 minutes.

A credit hour is a measurement of the amount of learning that can occur in a course based on time spent on class activities and student preparation. In conformity with commonly accepted practice in higher education, the University has established and determined that for every one (1) hour of academic engagement, the curriculum requires two (2) hours of out-of-class academic engagement.

Academic Engagement Defined

John Melvin University defines academic engagement as a student having done one or more of the following:

- **Submitted** an assignment during class or via the learning management system (LMS) and/or other means of electronic submission.
- **Completed** an exam or quiz during class or via the LMS and/or other means of electronic submission or a tutorial or computer-based instructional module (Instructor must be able to verify and document completion).
- **Participated** in a documented synchronous web conference (e.g., live lecture) or exam, quiz, or assignment in the LMS.
- **Posted** an academically relevant activity to an online discussion board in the LMS or another university-approved platform.
- **Attended** a residential/face-to-face class or an academically relevant event (e.g., assigned clinical hours or a class field trip (with a student sign-in sheet).

Course Load

Students enroll for a minimum of three credits each semester to maintain their status as current students. Except in case transfer credits are applied, course orders within a program or semester should be followed to ensure proper learning progression and sequencing through cumulative learning.

Class Size

Minimum and maximum class size may vary. Some colleges may determine a specific minimum and maximum class size given the curriculum and learning model.

Learning Environment

John Melvin University provides students with a rich and diverse learning environment. Our unparalleled teaching methods help to launch students into the successful future they have always dreamed of while following God's plan. We encourage staff and students alike to grow, learn and create more daily.

We believe that an effective education does not just come from memorizing or exercising; actively participating in the learning process entails analyzing information, discussing, and collaborating to comprehend and retain it. All our courses encourage deep mental processing and student engagement with the class material.

John Melvin University offers courses in both Online Learning (OL), and Hybrid Learning (HL) formats.

Online Learning (OL)

Allows students to work at their own pace. These classes never meet in person, and you are not expected to be available at any specific time or day for classroom instruction from your professor. These courses are taught asynchronously with no pre-assigned meeting times. Students will have access to class materials online using the John Melvin University LMS and contact their instructor and (or) teaching assistant(s) at any point during the course.

Hybrid Learning (HL)

Hybrid Learning classes require in-person attendance. You are expected to be available for instruction when the class is scheduled.

Attendance

The University cares that students regularly attend and academically engage in their course(s). Doing so is essential for mastering the concepts, theories, and skills necessary for completing each course. Every effort should be made to attend and engage in every class.

Academic Advising

John Melvin's Office of Academic Advising offers support for students through each area of the concentration of study. John Melvin's advising premise places students at the forefront of their education by offering the student a shared responsibility with their advisors. Students at John Melvin University will be able to have a relationship with their advisors so that they can work closely with them to achieve all their academic endeavors. The students will be able to review their program of study with an academic advisor to assist them through their coursework at John Melvin. JM advisors are here to assist students with decisions that will benefit their academic journey.

Students must meet with academic advisors for any changes to their program of study. Academic advisors will provide the students with an Academic Advising Program checklist which includes an advising form and degree course prescription checklist. This will help them follow their basic requirements needed to select core courses as well as the electives necessary to obtain their degree. Any changes to the program of study will require an advising form to be filled out and submitted to their advisors to fulfill their request.

Process

Incoming freshmen or new students to John Melvin after receiving acceptance into the university and completing the enrollment process will be referred to the Director of Advising who will conduct a ZOOM or in-person advising session which will address scheduling concerns, provide career major counseling, offer degree planning support, help with on-line academic hub Moodle, direct students to support services, such as financial, student, and housing.

First-year students will remain with the same advisor for one calendar year. The Director of Advising will assign second-semester students prior to early registration each semester to the dean of their respective colleges. The Director of Advising will meet through Zoom with all deans and explain the process. The process includes all students before advising complete:

1. Academic Degree Schedule Planning Sheet
2. Review the Student Advising Form (submitted by the dean) for correction
3. All student schedules until further notice will be completed by the registrar's office.
4. The Deans of the Colleges will schedule through an assigned system student advising appointments.
5. Deans will conduct advising sessions through ZOOM.
6. Deans will document concerns on the Advising Form and direct any student concerns to the necessary department. Reported schedule change requests or conflicts need to be sent to the registrar's/enrollment office.

Second-year students will be advised by the dean of their respective degrees. The dean of each individual college will be responsible for the following areas of focus:

- Program Declaration and Scheduling
- Undeclared advising
- Concentration Exploration
- Grade Assistance

- Graduation Preparation

Academic Assistance

The Director of Advising will conference daily with on-site students and email students off-campus concerning problems with student academic progress. Student Services submits teacher concerns to the Office of Academic Advising to address academic concerns and provide academic assistance. The office of Academic Advising has developed an Academic Intervention Alert electronic program that tracks students' progress and sends out warnings and messages for those seeking assistance. Students are responsible for their role in the academic process. Academic advisors can help clarify university policies and procedures to enrich the student's ability to participate in the academic process.

Academic Engagement Defined

The University defines academic engagement as a student having done one or more of the following:

- Submitted an assignment during class or via the learning management system (LMS) or other means of electronic submission
- Completed an exam or quiz during class or via the LMS
- Completion of electronic submissions or a tutorial or computer-based instructional module (Instructor must be able to verify and document completion)
- Participated in a documented synchronous web conference (e.g., live lecture), exam, or quiz
- Posted an academically relevant activity to an online discussion board in the LMS or other University approved platform
- Attended a residential/face-to-face class or an academically relevant event

Students are requested to call their instructors in advance if they are going to be absent. Attendance is monitored on both a cumulative and term basis. Non-school days in the school calendar will not be considered days of absence.

If a student fails to actively participate in a class for a period that exceeds ten (10) calendar days, the student will be dropped from the course. Examples of active participation include completing online material by the deadline, participating in cooperative group assignments, and breakout sessions, and meeting all assignment deadlines.

Students in danger of being dropped should contact their instructor to determine if they can complete any past-due work. Students are responsible for contacting their campus registrar to determine reinstatement, if applicable.

Attendance cannot be earned in advance of the class date. Attendance make-up will only be allowed at the discretion of the Director of Student Services or designee. All attendance make-up hours must be completed within two weeks of the end of the grading period during which the absence occurred. Make-up hours are not used to calculate Last Day Attended.

Make-up Work

Make-up will only be granted with the approval of the Director of Student Services in mitigating circumstances.

Grading System

Course Grading

Letter Grade	%	Quality	Quality Points
A	90%-100%	Superior	4.0
B	80%-89.9%	Excellent	3.0
C	70%-79.9%	Satisfactory	2.0
D*	60%-69.9%	Unsatisfactory	1.0
F	Below 60%	Failure	0.0
W	Withdraw during 1 st 10 weeks	Withdrawal	Not computed in GPA
WF	Withdraw after 10 weeks or dropped for absences	Withdrawal Failing	0.0
I**	N/A	Incomplete	Not computed in GPA
T	N/A	Transfer	Not computed in GPA
AU	N/A	Audit	Not computed in GPA
R	N/A	Repeat	Not computed in GPA
L	N/A	Leave of Absence	Not computed in GPA

*Below University standards for graduation, the class must be repeated.

**Becomes an "F" if not removed by the end of the 1st week of the following term.

A student wishing to challenge a grade must do so by the end of the 1st week of the following term.

All attempted hours are reflected on the student transcript. Student grade point averages are reviewed at the end of each term.

Class Repeat Requirements/Policy

Any student must repeat any required course in his or her program in which a non-passing grade has been earned. Once the student repeats the course and receives a passing grade, the non-passing grade will remain on the student's transcript and will not be calculated in the Cumulative GPA. The non-passing grade will be calculated as hours attempted during the Satisfactory Academic Progress (SAP) review. The student will receive the grade and grade points earned in the higher grade earned. In repeating a class in which a non-passing grade was earned, the student agrees to accept for the record the grade earned for the course repeated. Students will be recharged for tuition and fees for each repeated course.

Incompletes

To receive an Incomplete ("I") grade, the student must petition the instructor to receive an extension to complete the required coursework. This request must be submitted by the end of the last day of class. Should a student fail to complete the coursework requirements by the end of the 1st week of the following term, the "I" will be converted to an "F".

Course Add/Drop Policy

A student who wishes to terminate enrollment in one or more courses must notify the Registrar and may do so by completing a course withdrawal form or notifying a university official in writing. The course withdrawal form is available electronically via the University website. Courses may be dropped during the add/drop period without tuition or fee penalty.

Course addition requests during the add/drop period require approval by the student's Academic Advisor or appropriate official to ensure desired classes are available and all academic prerequisites have been met.

Auditing Courses

Students may request to register for the course using an audit status. Courses audited must have been successfully completed in a previous term, and no additional credit is awarded toward graduation. Courses no longer offered or whose context has changed are excluded and must be taken for credit. To audit a course(s), students must indicate their request at the time of registration. Requests to convert a course to audit status are not accepted after the drop/add period has ended.

Reentries

The University encourages students who previously withdrew to return to school to complete their education. Reentry is contingent on space availability and program schedules and requires final approval from the Director of Academic and Student Affairs or designee.

Applicants may reenter their original program of study; or, with approval, into a new program.

- Reentry date must be within 12 months of the last date of attendance.
- Any student who is terminated or withdraws without meeting the requirements of Satisfactory Academic Progress or for failing to meet Attendance Requirements must sit out at least one term.
 - Students will need to submit an appeal to be considered for re-entry.
 - If it is determined that the student will be unable to meet SAP, the student will not be eligible for re-entry.
 - If the appeal is approved, the student will need to meet with the Director of Student Services or designee to review the reasons for the previous withdrawal and actions taken to help ensure the student can complete the program is re-entered.

Students who are readmitted will sign a new Enrollment Agreement and will be charged tuition consistent with the existing published rate. Students will also re-enter under the program requirements at the time of admission.

Leave of Absence

A Leave of Absence (LOA) is for the student during a time of exceptional need.

LOA, including military leaves, shall be reasonable in duration, a student may have no more than two LOAs in a 12-month period not to exceed a total of sixty calendar days and must be for specific and extreme circumstances. A student who requests an LOA for a reason not determined to be an extreme circumstance will not be granted that LOA. A written request for LOA, properly completed, dated, and signed by the student and approved by the Director of Student Services should be received on or before the beginning of the leave. A student who fails to return from an approved LOA on or before the scheduled return date will be immediately terminated, making the last scheduled date of the LOA the effective date of termination for refund purposes.

In most instances, students who take an LOA will not complete their program as originally scheduled.

The student will receive a grade of L (Leave of Absence) for courses in progress where a final course grade has not been issued at the time of the LOA. Upon their return, students are required to repeat any partially completed courses, as well as courses missed during the leave. All academic classwork must be completed before a student is considered to have completed their program. Students taking an LOA must be aware that they can only obtain the missed class work or lecture material on the next occasion the course is taught. Tuition payments must continue to be made during this period.

Students on LOA may be allowed to audit classes (for no credit), for preparation to be re-admitted. This is on a space-available basis and with the approval of the Director of Student Services. Requests to audit any class must be made in writing and approved by the Director of Student Services.

Academic Integrity

Cheating and plagiarism are serious offenses against the University's Academic Integrity Policy and are consequently strictly prohibited. All students must familiarize themselves with the University policy on academic integrity. Regardless of the medium in which they are submitted, the University expects that all assignments, research projects, lab reports, papers, theses, dissertations, examinations, and any other work submitted for academic credit will be the result of the student's own intellectual efforts. Similarly, work submitted for a course or for any other academic purpose is expected to have been generated specifically for that course and that course only. For collaborative work, the cohort's or group's efforts are expected.

Plagiarism can take several forms: it is the practice of taking someone else's work or ideas and passing them off as one's own. This use may be either intentional or unintentional. NOTE: It is incumbent upon the student to be able to properly cite the private intellectual property utilized as research sources in their papers. Consequently, unintentional plagiarism is still plagiarism. Students should be aware that all professors have access to anti-plagiarism software. Therefore, students should discuss any potential plagiarism issues with their instructors before submitting their work.

Cheating and Plagiarism may also manifest as:

- failing to cite an author whose ideas have been incorporated into a student's paper.
- cutting and pasting different internet web site or database text on paper or using a purchased paper.
- facilitating another student to use your work.
- copying other work with or without their knowledge.
- using a hand-held device such as a calculator to store notes, formulae, etc. when an instructor does not allow such aid on an exam.
- using notes and/or other aids that are prohibited on an exam.
- submitting the same work to different classes (AKA self-plagiarism); and
- gaining an unfair advantage by any other method.

The procedure for dealing with academic misconduct and dishonesty is as follows:

- First Offense: The student will be assigned a grade of "0" for the test or assignment. The instructor keeps a record in course files and notes of the first offense. The instructor will notify the student's program advisor, Director of Academic and Student Affairs, and Registrar. The Registrar will input the incident into the student file for tracking purposes.
- Second Offense: The student is given a grade of "F" for the course in which the offense occurs. The instructor will notify the student's program advisor, the Director of Academic and Student Affairs, and the Registrar indicating an "F" has been issued for a second offense. The Registrar will input the incident into the student file for tracking purposes.

- **Third Offense:** The student is given a grade of "F" for the course in which the offense occurs and faces suspension. The instructor will notify the student's program advisor, Dean, and Registrar. The Director of Academic and Student Affairs, or designee, will notify the student of suspension from the University for at least one term. The Registrar will input the incident into the student file for tracking purposes.

Satisfactory Academic Progress

All students must meet the following minimum standards of academic achievement and successful course completion while enrolled. Students will be evaluated at the end of each semester. Failure to meet the requirements of this Satisfactory Academic Progress (SAP) Policy may result in punitive actions such as academic warning, academic probation, academic suspension, or academic dismissal termination from the University. The student's progress will be evaluated at the end of every semester to determine Satisfactory Academic Progress (SAP).

SAP is measured in the following ways:

1. **Qualitative (Cumulative GPA):** Students must maintain a minimum CGPA of 2.0 on a 4.0 scale.
2. **Quantitative (Completion Rate):** This rate is measured by comparing the number of credit hours attempted with the number of credit hours earned (those attempted hours where an acceptable passing grade was received). Students must earn a minimum of 2/3 (66.67%) of credit hours attempted to remain in good standing.
3. **Maximum Timeframe:** Students are expected to complete their program of study within the normal timeframe allotted. However, there is a maximum timeframe in which students must complete their program of study. The maximum timeframe is 150% of the credit hours required to complete their program. This maximum timeframe is determined by using the total credit hours in a program of study multiplied by one and one-half (1.5) or 150%. For example, a student enrolled in an Associate degree program (60 credit hours) must have completed the program once the total hours attempted are equal to 90 credit hours, calculated as follows:

$$1.5 \times 60 \text{ credit hours} = 90 \text{ credit hours}$$

Academic Warning is given to a student who does not meet SAP standards at the end of a term. Academic Warning status is a notice to the student that continued failure to achieve SAP standards will result in punitive action by the University.

Academic Probation is given to a student who fails to satisfy the requirements for the term immediately after being placed on Academic Warning. The student must satisfy the academic standard for that term or face academic suspension. If the student meets the requirements for that term but is still under the standard, they will be placed back on Academic Warning. If the student meets the requirements for that term and is now in good standing, they will be removed from Academic Probation.

Academic Suspension is given to a student who, after being on Academic Probation, does not satisfy the requirements after the end of the period of probation.

Academic Dismissal is given to a student if it is determined the student cannot meet satisfactory requirements by the end of their program of study.

SAP Appeal

Students who are academically suspended may submit an appeal. The student must fill out the SAP appeal form and submit it to the Registrar. The appeal must include supporting documentation and a copy of the academic improvement plan.

Evaluating SAP Appeal

Upon submission of an appeal, the University's Academic Review Committee will review the appeal to determine if it is complete and supports approval. If the Appeal is denied, the student will be dismissed from the University. If the SAP Appeal is accepted, the student will be placed on Academic probation. This is to ensure that a satisfactory status can be met. It also includes the assessment, by the Registrar, if it is mathematically possible to meet SAP within the required timeframe.

Course Evaluations

The University allows the students to participate in an evaluation of the courses and faculty at the end of each term. These evaluations provide a way for the students to voice their opinion about the quality of education and services they are receiving. This information is used to improve instruction and services for future quarters.

Student Support

Prior to beginning programs at the University, students must attend an orientation session. Orientation facilitates a successful transition into the University. New students are encouraged to attend regardless of their prior college experience. At orientation, students are acquainted with policies and procedures. They are also introduced to the administrative staff, the faculty, and their peers. The directors of the campus departments explain how they assist students and clarify students' rights and responsibilities.

Orientation

Orientation is provided for students who are registered for classes. Orientation is completed online. Orientation classes provide students with an introduction to the University's learning platform and reinforce the skills needed to be successful learners. Videos covering time management and how to avoid procrastination are presented to students to help them be successful during their school years. After the videos, students are asked to complete a short assessment pertaining to the information that they just watched. Students are also given the school's Academic Integrity Statement during online orientation and a signature is required to show that they have read it and understand it.

Program Start Changes (No-Shows)

Students are responsible for informing their advisors if they are unable to start or continue their program as scheduled. Students who wish to change or cancel their schedules must inform the Registrar no later than two (2) business days prior to their scheduled start date. Students who fail to attend the preliminary instructional orientation with their instructor during the first week of the program will be administratively dropped and may be responsible for paying for the class.

Transcripts

A transcript is a permanent and official record of a student's University courses and grades. No official transcript or diploma will be released until all financial obligations are met. It is the responsibility of the student to provide the University with an official copy of any transcript of grades for all postsecondary classes taken prior to attending the University. These documents should be mailed directly from the institution to the Registrar's Office. Once received, transcripts become the property of the University and may not be released

Housing and Residence Life

Our administrative team is dedicated to helping you find the perfect living arrangements to suit your needs and preferences. Although John Melvin University does not offer on-campus housing or dorms, several housing options are available for our students.

Our student services department has established relationships with several local apartment communities, real estate developers, and local landlords to help serve the JMU students.

Each student is encouraged to help develop a responsible, intelligent community. The University demands high standards of personal conduct from each student. Students are encouraged to maintain integrity through self-discipline. The University adopts only such reasonable rules and regulations applicable to a student as are necessary for the orderly, harmonious, and beneficial functioning of the entire community. Accordingly, each student must respect the rights of others and should abide by the spirit as well as the letter of regulations of the University, and the laws of the community, state, and nation.

Graduation Requirements

A diploma will be issued to students upon successful completion of all attendance and academic requirements. Successful completion of all courses listed in the program must meet the minimum grade equivalent of 2.0. Students must satisfy outstanding financial obligations before the University will issue an official transcript.

A continuously enrolled student is entitled to graduate under the academic requirements stated in the catalog in effect at the time of enrollment. Students who re-enter do so under the academic requirements in effect at their time of re-enrollment.

Career Services

Students at the University have access to job placement assistance and career services upon admission to the University. They will continue to have access to career services following the completion of their program, as a graduate of the University. Our Director of Academic and Student Affairs offers virtual events and workshops to prepare students and assist with job searches.

- Career Services offers the following:
- Career counseling
- Resume review
- Interview preparation
- Local business leaders as guest speakers
- Career strategy development
- Career fairs
- Virtual interviewing
- Virtual job searching
- Exit interviews
- Virtual networking

After graduation, those not yet employed in their field of training are expected to search for training-related employment actively and aggressively and remain in close contact with the Director of Academic and Student Services. The University reserves the right to contact a graduate's employer through telephone calls, email, or postal mail to verify graduate employment information.

Securing employment upon graduation remains the responsibility of the student. The University does not guarantee employment or starting salaries for its graduates. Alumni are welcome to contact the Career Services department to inquire about additional employment opportunities.

Online Learning

The Online Learning (OL) curriculum is delivered in Moodle. Students who are enrolled in a 100% online platform and are enrolled in an athletic program are required to live within a 30-mile radius and attend a minimum of four hours per week for face-to-face study hall.

The University utilizes Moodle as a hub for interactive student learning. Moodle provides course shells with resources, learning activities, assignments, exams, and tests. The Moodle platform is accessible at any time and any place as long as the access device being used is connected to the Internet.

Questions posted in the course classroom and sent via the course messaging system or email will be answered within 48 hours. Personal information and questions related to grading must be managed via private communications to protect students' privacy rights. Discussion board grades and individual assignment grades will be posted within five calendar days after the end of each week, i.e., by the end of day on Friday the week they are due.

Student Identity Verification

This policy applies to all credit-bearing courses or programs offered by the University, beginning with the application for admission and continuing through a student's graduation, transfer, or withdrawal. The purpose of this policy is to ensure that the University operates in compliance with the provisions of the United States Federal Higher Education Opportunity Act (HEOA) concerning the verification of student identity in distance education. The HEOA requires that institutions offering distance education or correspondence courses have processes in place to ensure the student registering for a course is the same student who participates in the course or receives course credit.

The Act requires that institutions use one of the following three methods:

- A secure login and password
- Proctored examinations
- New or other technologies and practices that are effective in verifying student identification.

It is against university policy for a user to give someone his or her password or to allow others to use his or her account. Attempting to discover another user's password or attempts to gain unauthorized access to another person's files or email is prohibited.

Students will complete all assignments, quizzes, and exams through Moodle 4.0, which requires a distinct username and password set up by the student. Instructors will set up time-sensitive quizzes and exams which require an access code by the student. This access code will serve as a "signature" and agreement from the student supporting the university's academic integrity policies, as well as the student cheating policies and procedures.

In addition, the University's Student Information System (SIS) provides instructors access to class rosters that include student photos associated with their names and account. Live audio and video of students interacting in the course is also a feature of the Learning Management System (LMS) used for

instructional delivery. As technology and personal accountability are not absolute in determining a student's identity, faculty members are encouraged to use these technologies and to design courses that use assignments and evaluations that support academic integrity.

At this time there are no additional student fees associated with student verification. In the event any verification fee is needed, it will be posted on the course registration site to provide an advance alert to students.

Student Portal Access

Students are required to create a password to access the Student Portal. The Student Portal is where a student can view his or her academic and personal records and should only be accessed by the student. Students should protect their passwords from others and not share them with anyone else. School employees do not know student passwords and can only reset them upon their request. If a student's password is reset, they will be instructed to create a new one before accessing their account. This offers convenience and a one-stop shop for all students' needs. Academics, finances, and career services are all accessible through our Student Portal.

If the University suspects that a student's account has been compromised, access to the student account may be blocked until the student's identity is verified. This process is done to protect the student's interest. Students are responsible for all comments, examinations, and assignments posted on their accounts. If a student feels their account was compromised by someone else, they must change their password immediately and notify the school. A student's identity will also be verified for all proctored examinations.

Educational Resources

The University's IT Help Desk supports the IT needs of faculty and students and provides support for course shells. There is also an Instructional Design Specialist providing course design support to all faculty.

John Melvin University provides an online library through LIRN on its website under the Academics tab on the home page. The online library system LIRN provides links to Google Scholar, online reference works, journals, peer-reviewed journals, and other resources. <https://www.johnmelvinuniversity.org/general-8-1>

JM University Athletics

John Melvin University will offer collegiate sports programs that use athletic competition as an integral component of education, faith, and encouragement. We currently offer fourteen team sports programs with the long-term goal of adding additional future programs. All JM University athletes will be held to high academic standards. The purpose of JM University athletics is to put a group of young men and women on a field or court and let them represent the values of their school with pride. JM University athletics provides a sense of community and entertainment and is essential to the university and student retention.

Direct participants in JM University athletic programs will develop good habits of fitness, competitiveness, drive, and discipline. What our athletes learn about teamwork, individual responsibility, determination, and goal-oriented tasks follow them into their future as they become able employees and successful business people. The friendships they form with teammates can follow them far off the field or court. Even students merely cheering from the sidelines can be united in a common bond and develop lifelong commitments to their fellow students and their university.

Program Overview

Our programs are designed to empower students to start their careers, solve real-life problems, and become competent in their fields within a reasonable period. Our courses offer hands-on experiences, project-based, and application-focused. Students will be able to apply learning concepts through dynamic classroom engagement while acquiring career-based knowledge to work within and in support of faith communities, and beyond.

Embrace Challenge. Support One Another

John Melvin University provides students with a rich and diverse learning environment. Our unparalleled teaching methods help to launch students into the successful future they have always dreamed of while following God's plan. We encourage both staff and students alike to grow, learn and create more with each day.

We believe that an effective education does not just come from memorizing or exercising; actively participating in the learning process entails analyzing information, discussing, and collaborating to comprehend and retain it. All our courses are designed to encourage deep mental processing and student engagement with the class material.

Program Offerings

College of Religious Studies

Associate Degrees (60 Credit hours)

- Associate of Arts in Biblical Studies

Bachelor Degrees (120 Credit hours)

- Bachelor of Arts in Theology (Biblical Studies)

- Bachelor of Arts in Christian Leadership and Management
 - o Business Management
 - o Sports Management

- Bachelor of Arts in Christian Education
 - o Elementary Education
 - o Physical Education (non-teaching)

- Bachelor of Arts in Christian Coaching
 - o Life Coaching
 - o Sports and Fitness

- Bachelor of Science in Christian Counseling
 - o General Psychology
 - o Organizational Psychology
 - o Sports Psychology

Master Degrees (33 Credit hours)

- Master of Arts in Christian Leadership & Management
 - Business Management
 - Sports Management

- Master of Arts in Christian Coaching
 - Life Coaching
 - Sports and Fitness
 - Sport Psychology Coaching

- Master of Science in Christian Counseling
 - General Psychology
 - Organizational Psychology

- Master of Arts in Practical Ministry
 - Pastoral Ministries
 - Youth Ministries
 - Sports & Recreational Ministries

College of Business

Bachelor Degrees (120 Credit hours)

- Bachelor of Science in Business Administration
 - Management
 - Hospitality Management
 - Marketing
 - Agribusiness Management
 - Healthcare Administration

Master Degrees (33 Credit hours)

- Master in Business Administration
 - Healthcare Administration

College of Sports Science

Bachelor Degrees (120 Credit hours)

- Bachelor of Science in Kinesiology
 - Sports Management
 - Pre-Athletic Training
 - Sports Psychology
 - Exercise Science & Fitness

Master Degrees (36 Credit hours)

- Master of Science in Kinesiology
 - Sports Science
 - Sports Management
 - Health & Wellness
 - Sports Psychology

College of Religious Studies

Whether students are seeking to serve local churches, or Christian camps, work as advocates in social work for community organizations, teach religion, or are planning to continue their education in graduate school, the Religious Studies department at John Melvin University seeks to prepare students in both major and minor programs with a faith-filled future in life and ministry. John Melvin University's Religious Studies programs are enriched with a deep understanding of the Bible and promote Christian goals that foster Christian faith and knowledge that are incorporated in all areas of life, learning, and service. Students are encouraged to grow in their relationship with the Lord by increasing their knowledge and understanding of the Scripture.

Our college offers an Associate of Arts in Biblical Studies and a major in Theology, Biblical Studies, Christian Education, Christian Coaching, Christian Leadership and Management, and Christian Counseling. John Melvin University provides a master's degree of Arts in Ministry, Theology, Christian Counseling, and Christian Leadership and Management.

Students earning a Biblical Studies degree can take courses that focus on preparing for Christian ministry, interpreting Scripture, understanding the Bible in both the Old and New Testament, tracing church history, and preparing for spiritual warfare and divine healing. Other courses will focus on the Biblical History of Israel, Christian Living, and Systematic Theology. John Melvin University's Religious studies courses will be taught by certified religious instructors with years of teaching and local church experience. The Religious Studies faculty and John Melvin University's church pastor help students discern God's calling upon their lives in course study, motivational programs, and on-campus church services. In addition, the goal of the religious studies program is to assist students in determining how their skills and passions prepare them to understand the implication of the student's faith and life mission.

Biblical Studies / Theology

The **Biblical Studies** degree programs offer associate, bachelor's, and master's degrees. The major includes Bible and Theology courses which prepare students to minister in a local church, church-related context, or other ministry-related fields. This degree provides the necessary foundation for continued studies in graduate school or seminary.

Students successfully completing The **A.A. Biblical Studies** program will:

- Demonstrate basic knowledge of the core content of Scripture.
- Interpret Scripture's original meaning.
- Apply Scripture to contemporary situations.
- Demonstrate knowledge and appreciation of the Bible as outlined in the objectives of the Biblical Studies Department.
- Integrate systematic and historical theology into a more extensive biblical framework.

Students successfully completing the **B.A. in Theology** program will:

- Demonstrate an understanding of the Bible as Scripture
- Develop skills and practices of biblical interpretation that illustrate a discerning use of Scripture.
- Demonstrate knowledge of the basic categories of theological reflection: biblical, historical, systematic, and ethical.
- Utilize effective theological methods of research and argumentation.

The **Master of Arts in Practical Ministry** has three areas of emphasis – Pastoral Ministries, Youth Ministries, and Sports & Recreational Ministries.

Students successfully completing the **Master of Arts in Practical Ministry** program will:

- Interpret the Bible and draw on the church's theological and historical heritage as they apply the Bible's message to faith, life, and ministry in contemporary contexts.
- Identify, develop, and use their abilities and spiritual gifts to advance the church's mission to worship and serve Jesus Christ.
- Serve the church with Christian character and integrity in their personal and professional lives.

Pastoral Ministries

Students successfully completing the **Master of Arts in Practical Ministry with Pastoral Ministries** emphasis will:

- Identify the stages of spiritual development with application to interpersonal relationships.
- Demonstrate an understanding of church administration and local church leadership.
- Formulate a philosophy of life and ministry that demonstrates a commitment to Christ-like character.

Youth Ministries

Students successfully completing the **Master of Arts in Practical Ministry with Youth Ministries** emphasis will:

- Demonstrate a developing, Christ-like reputation and an insight into God's calling to ministry.
- Demonstrate the knowledge of the Christian worldview and have a global foresight for spreading God's love and the Gospel.
- Demonstrate essential knowledge of the Bible, interpret Scripture's original meaning, and apply Scripture to contemporary situations.
- Demonstrate competence around youth and family ministry.

Sports & Recreational Ministries

Students successfully completing the **Master of Arts in Practical Ministry with Sports & Recreational Ministries** emphasis will:

- Apply Biblical principles and practices to sound recreation management.
- Understand the benefits of sports, recreation, and health on the whole person and the welfare of communities.

- Synthesize and apply the technical knowledge and skills required of recreational professionals.
- Explain the basis and nature of recreational leadership.

Associate of Arts in Biblical Studies					
Total Program Hours: 60 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH100	Introduction to the Bible	3	BITH102	Understanding the New Testament	3
BITH101	Understanding the Old Testament	3	BITH104	Praying with Power	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN310	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH106	Christian Living	3	BITH109	Preparing for Christian Ministry	3
BITH107	Foundations of Leadership	3	BITH200	Biblical History of Israel	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC104	Music Appreciation: Christian Music	3
Total Semester Hours:		15	Total Semester Hours:		15

Bachelor of Arts in Theology (Biblical Studies)					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH100	Introduction to the Bible	3	BITH102	Understanding the New Testament	3
BITH101	Understanding the Old Testament	3	BITH104	Praying with Power	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH106	Christian Living	3	BITH109	Preparing for Christian Ministry	3
BITH107	Foundations of Leadership	3	BITH200	Biblical History of Israel	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOC1100	General Sociology	3	MUSC104	Music Appreciation: Christian Music	3
Total Semester Hours:		15	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH202	Christian Education in the Church	3	BITH304	Romans	3
BITH300	Acts	3	BITH306	Systematic Theology II	3
BITH301	Old Testament Books of Poetry	3	BITH307	Church History	3
BITH302	Epistles of Paul I	3	BITH309	Spiritual Warfare & Divine Healing	3
BITH305	Systematic Theology I	3	BITH310	Divine Healing	3
Total Semester Hours:		15	Total Semester Hours:		15
Senior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH400	Church Planting in 21st Century	3	BITH407	Old Testament Minor Prophets	3
BITH401	Systemic Theology III	3	BITH408	Hebrews	3
BITH402	General Epistles	3	BITH409	Biblical Preaching	3
BITH404	Principles of Church Administration	3	BITH410	Survey of Pastoral Ministry	3
BITH406	Old Testament Major Prophets	3	BITH450	Biblical Interpretation	3
Total Semester Hours:		15	Total Semester Hours:		15

Master of Arts in Practical Ministry					
Graduate Level Courses = 36					
Total Program Hours: 36 Credit Hours					
Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
BITH502	Gospels/Life of Christ	3	BITH601	Contemporary Theology I	3
BITH551	Biblical Interpretation	3	BITH576	Christian Ethics and Excellence	3
BITH575	Comparative Religions	3	BITH600	Apologetics	3
Total Semester Hours:		9	Total Semester Hours:		9
Term 3			Term 4		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
FIN537	Financial Management	3	LEAD579	The Spirit Formed Leader	3
BITH602	Contemporary Theology II	3	BITH599	Theology Thesis	6
CBUS543	Advanced Business Course	3			

Christian Leadership & Management

The **B.A. in Christian Leadership and Management** offers two areas of emphasis from which to choose.

Students successfully completing the **B.A. in Christian Leadership and Management** program will:

- Demonstrate competence in core business principles and strategies.
- Communicate and biblically justify essential truths of evangelical Christianity.
- Assess the development, foundations, and process of Christian Leadership.

Business Management

If God is calling you to be a light for him in the business world, we are ready to help equip you to be all that God wants for you. When you graduate from John Melvin University with a Bachelor of Arts in Christian Leadership and Management, you will be able to explain, integrate, and apply foundational business knowledge in a Christian work environment. The curriculum equips the student with business and administration skills while also providing a solid biblical foundation for Christian influence in the workplace.

Students successfully completing the **B.A. in Christian Leadership & Management with Business Management** emphasis program will:

- Evaluate the functions and applications of different management processes of planning, sorting, staffing, directing, and steering.
- Develop strategies for organizational issues management theories and routines.
- Analyze the effect of international, legal, social, political, economic, technological, and environmental issues related to organizational behavior regarding the individual, group/team, and overall organizational performance.
- Demonstrate critical thinking, data analysis, and decision-making skills for developing systematic processes and approaches to manage human capital and achieve organizational effectiveness.

Sport Management

If God is calling you to be a leader or manager in sports and athletics, John Melvin University offers the Bachelor of Arts in Leadership and Management with a Sport Management Emphasis. You will study the worldwide appeal and importance of a Faith-Based sports management field, as well as the moral and ethical implications of sports policy and strategies. Your courses will include Sports Leadership, Sports Ethics, Sports Marketing, Facilities Management, and hands-on training with the Gulf-Atlantic Christian Athletic Alliance and the Fellowship of Christian Athletes.

Students successfully completing **B.A. Christian Leadership and Management with Sports Management** emphasis program will:

- Incorporate the Christian worldview in decision-making within sport management.
- Recommend research-based managerial practices for sports organizations.
- Evaluate processes and policies for achieving the desired outcomes of sports organizations.

The **Master's degree in Leadership and Management** offers two areas of emphasis from which to choose.

Students successfully completing a **Master's degree in Leadership and Management** will:

- Demonstrate abilities relevant to personal spiritual formation, including understanding spiritual theology, knowledge of God and self, relational skills, and an understanding of their vocation.
- Explain the doctrines of Christianity, including their biblical basis and contemporary relevance.
- Synthesize knowledge, skills, and perspectives from specialization-specific content of the Christian Ministry and Leadership program to determine implications for professional practice.

Business Management

Students successfully completing the **Master's degree program in Leadership and Management with Business Management** emphasis will:

- Evaluate financial and economic strategic planning models within organizations.
- Analyze human capital productivity data associated with business development, growth, and sustainability.

- Apply ethical, legal, and data-informed decision-making in management policies, procedures, and business recommendations.
- Analyze leadership strategies within a variety of business models.
- Demonstrate written and oral communication skills targeting business-related purposes and audiences.

Sport Management

Students successfully completing the **Master's degree program in Leadership and Management with Sports Management** emphasis will:

- Demonstrate knowledge and understanding of fundamental principles for professional sports management success.
- Demonstrate the ability to solve problems enriched in the sports business industry.
- Recognize diversity issues in sport management.
- Communicate productively in written formats utilized in the sport management profession.
- Demonstrate the ability to make sound moral decisions in the sport management profession.

Bachelor of Arts in Christian Leadership & Management

Total Program Hours: 120 Credit Hours

Freshman Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH100	Introduction to the Bible	3	BITH102	Understanding the New Testament	3
BITH101	Understanding the Old Testament	3	BITH104	Praying with Power	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15

Sophomore Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH106	Christian Living	3	BITH109	Preparing for Christian Ministry	3
BITH107	Foundations of Leadership	3	BITH200	Biblical History of Israel	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC104	Music Appreciation: Christian Music	3
Total Semester Hours:		15	Total Semester Hours:		15

Junior Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT202	Introduction to Managerial Accounting	3	MKTG345	Principles of Marketing	3
BLAW310	Legal Environment	3	MGMT320	Management of Organizations	3
FNAN300	Business Finance	3	BITH306	Systemic Theology II	3
BITH305	Systemic Theology I	3	BITH307	Church History	3
BITH202	Christian Education in the Church	3	BITH309	Spiritual Warfare & Divine Healing	3
Total Semester Hours:		15	Total Semester Hours:		15

Senior Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH404	Principles of Church Administration	3	MGMT490	Strategic Management	3
MGMT401	Ethical Decision Making	3		Area of Emphasis Elective	3
MGMT480	Marketing Management	3		Area of Emphasis Elective	3
MGMT382	Human Resources Management	3		Area of Emphasis Elective	3
MKTG375	Marketing Research	3		Area of Emphasis Elective	3
Total Semester Hours:		15	Total Semester Hours:		15

Master of Arts in Christian Leadership & Management

Total Program Hours: 36 Credit Hours

Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
BITH502	Gospels/Life of Christ	3	FIN537	Financial Management	3
BITH551	Biblical Interpretation	3	LEAD583	Current Issues in Leadership Studies	3
BITH575	Comparative Religions	3	CBUS582	Organizational Development & Change	3
Total Semester Hours:		9	Total Semester Hours:		9
Term 3			Term 4		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
CBUS543	Advanced Business Course	3	LEAD584	Effective Conflict Resolution	3
LEAD579	The Spirit-Formed Leader	3	LEAD599	Leadership Thesis	6
LEAD525	Contemporary Approaches to Leadership	3			
Total Semester Hours:		9	Total Semester Hours:		9

Christian Coaching

If you like to help others tap into their full potential, grow spiritually, build their confidence, have a more meaningful life, and hold them accountable to achieve what they really want to do or be in life, then coaching is for you. Jesus was a Coach to His disciples; He taught them, guided them, encouraged, and directed them on how to fulfill the goal of God's Kingdom and be overcomers despite all the adversities they faced.

Both the M.A. and the B.A. in Christian Coaching offer two areas of emphasis from which to choose:

1. Life Coaching
2. Sports & Fitness Coaching

This will help you to identify your niche in coaching to be able to help others in their journey to success and the fulfillment of their goals and God's plan for their lives. John Melvin University students in the Christian Coaching Degree Program will receive hands-on training with the Gulf-Atlantic Christian Athletic Alliance and the Fellowship of Christian Athletes.

Students successfully completing the **B.A. in Christian Coaching** degree program will:

- Recognize specific coaching skills to develop leadership with abilities to affect maximum potential growth within their organization.
- Develop an extensive understanding of the need for spiritual intelligence to promote a more intimate relationship with God.
- Develop the necessary skills for an entry-level position in the field of Coaching.

Life Coaching

Students successfully completing the **B.A. in Christian Coaching (Life Coaching)** degree program will:

- Demonstrate knowledge and understanding of life coaching.
- Conduct a simple life coaching session.
- Design and manage a structured life coaching program.
- Understand the legal and ethical considerations of a life coach.

Sports & Fitness

Students successfully completing the **B.A. in Christian Coaching (Sports & Fitness)** degree program will:

- Apply basic concepts of human anatomy, physiology, nutrition, health, and kinesiology to operations in sports and fitness.
- Perform motivational strategies to guide practice and performance in physical activity.
- Construct exercise programs applicable in fitness, rehabilitation, and athletic training settings.
- Evaluate the suitability of joint exercises based on muscle action for exercise program design.

Students successfully completing the **M.A. in Christian Coaching** degree program will:

- Understand and assess non-religious and Christian psychological theories from a proper biblical and theological perspective to evolve professional competence within a biblical framework focused on ministry.
- Develop deep biblical and spiritual integrity in their relationships and ministries.
- Retain the personal and spiritual maturity, discernment, and insight needed to help people resolve spiritual, relational, and behavioral issues and problems.
- Engage in practical biblically based counseling in the environment of a local church, private practice, or mental health institution.

Life Coaching

Students successfully completing the **M.A. in Christian Coaching (Life Coaching)** degree program will:

- Identify the fundamentals of coaching.
- Recognize the principles of empowerment.

- Recall the steps for development coaching skills.
- Identify methods for creating conversations, enhancing listening skills, and working with clients.

Sports & Fitness

Students successfully completing the **M.A. in Christian Coaching (Sports & Fitness)** will:

- Apply discipline-specific scientific and theoretical concepts in the course sequence offered in the program.
- Apply the concepts and theories of performance assessments.
- Demonstrate critical thinking and scientific writing skills and demonstrate design of research and conduct data collection and analysis.

Bachelor of Arts in Christian Coaching

Total Program Hours: 120 Credit Hours

Freshman Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH100	Introduction to the Bible	3	BITH102	Understanding the New Testament	3
BITH101	Understanding the Old Testament	3	BITH104	Praying with Power	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN310	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15

Sophomore Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH106	Christian Living	3	BITH109	Preparing for Christian Ministry	3
BITH107	Foundations of Leadership	3	BITH200	Biblical History of Israel	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC104	Music Appreciation: Christian Music	3
Total Semester Hours:		15	Total Semester Hours:		15

Junior Year

Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
HLTH110	Intro to Health Promotion & Wellness	3	MGMT320	Management of Organizations	3
HLTH200	Basic Human Nutrition	3	HLTH405	Nutrition for Sports & Fitness	3
HLTH218	Drugs and Society	3	BITH306	Systemic Theology II	3
BITH202	Christian Education in the Church	3	BITH307	Church History	3
BITH305	Systemic Theology I	3	BITH309	Spiritual Warfare & Divine Healing	3
Total Semester Hours:		15	Total Semester Hours:		15

Senior Year

Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
BITH404	Principles of Church Administration	3	HLTH452	Epidemiology	3
HLTH410	World Health Issues	3		Area of Emphasis Elective	3
HLTH412	Health and Sexuality	3		Area of Emphasis Elective	3
HLTH440	Health Program Planning	3		Area of Emphasis Elective	3
HLTH451	Stress Management	3		Area of Emphasis Elective	3
Total Semester Hours:		15	Total Semester Hours:		15

Master of Arts in Christian Coaching

Total Program Hours: 36 Credit Hours

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH502	Gospels/Life of Christ	3	CBUS543	Advanced Business Course	3
BITH551	Biblical Interpretation	3	FNAN537	Financial Management	3
BITH575	Comparative Religions	3	LEAD525	Contemporary Approaches to Leadership	3
Total Semester Hours:		9	Total Semester Hours:		9
Term 3			Term 4		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
LEAD579	The Spirit Formed Leader	3	LEAD584	Effective Conflict Resolution	3
PSYC523	Psychology: Growing & Developing	3	HLTH599	Coaching Thesis	6
LEAD583	Current Issues in Leadership Studies	3			
Total Semester Hours:		9	Total Semester Hours:		9

Christian Counseling

The Counseling degree opens doors to a diverse group of social service fields focused on improving the quality of life for individuals, families, and communities. Counseling helps individuals understand human behavior and enhances interpersonal, communication, and problem-solving skills. The University's program integrates social and behavioral science with the Christian faith. Graduates from this program are equipped with the knowledge and skills necessary for entry-level jobs in social services. This degree also prepares students for graduate training in mental health and social service fields, including the M.S. in Christian Counseling at JM University.

The B.S. in Christian Counseling offers several emphasis options:

1. General Psychology
2. Organizational Psychology
3. Sports Psychology

Students successfully completing the **B.S. in Christian Counseling** degree program will:

- Articulate biblical foundation for Christian counseling.
- Demonstrate growth in personal and spiritual life.
- Integrate counseling and Christian faith.
- Demonstrate the fundamental skills and practical abilities for counseling.
- Demonstrate ability to address the needs of individuals in diverse cultural settings.

General Psychology

Students successfully completing the **B.S. in Christian Counseling (General Psychology)** degree program will:

- Demonstrate basic competency in applied psychology and counseling theories.
- Integrate knowledge of how different cultures, dimensions of diversity, and social stress impact clinical work and mental health/recovery.
- Apply interpersonal communication and presentation skills related to high integrity and effective practice.
- Evaluate relevant research by illustrating critical thinking and producing scientific writing.

Organizational Psychology

Students successfully completing the **B.S. in Christian Counseling (Organizational Psychology)** degree program will:

- Explain the importance of organizational psychology and build the relationship between organizational psychology and business management.
- Explain human behavior and human differences.
- Analyze group structure, group types, and team management in organizational culture.

Sports Psychology

Students successfully completing the **B.S. in Christian Counseling (Sports Psychology)** degree program will:

- Develop foundational knowledge to enact an athlete and team-centered coaching philosophy.
- Integrate athletes, teams, processes, and resources to strategically plan and achieve organizational goals with a commitment to athletes' healthy, diversified, physical, behavioral, and social development.
- Create comprehensive plans focused on developing athletic potential and providing vision for the individual athlete and team success.
- Learn to select and utilize safe, appropriate, and ethical training techniques.

Students successfully completing the **M.S. in Christian Counseling** degree program will:

Demonstrate the knowledge and skills to integrate Christian principles as the foundation for reflective, caring, and ethical counseling practice.

- Display an understanding of professional counseling through knowledge and practice of ethical, legal, and responsible counseling services.
- Demonstrate knowledge and application of significant counseling theories to individual and group counseling services.
- Demonstrate knowledge and application of effective counseling techniques to assist individuals and groups in achieving treatment goals.
- Exemplify an awareness of social and cultural influences on the human experience and the skills needed for culturally sensitive interventions and policies.

General Psychology

Students successfully completing the **M.S. in Christian Counseling (General Psychology)** degree program will:

- Demonstrate knowledge of key concepts, theories, and findings in three broadly defined areas of psychology.
- Demonstrate the knowledge to reason scientifically, interpret and use statistics, and critically assess and conduct psychological research.
- Demonstrate how to write scientific papers in the format specified by the American Psychological Association and demonstrate how to write an M.A. thesis based on original empirical research.

Organizational Psychology

Students successfully completing the **M.S. in Christian Counseling (Organizational Psychology)** degree program will:

- Apply the technical knowledge and understanding of the major content areas of organizational psychology and a working knowledge of one or more significant fields of psychology.
- Demonstrate knowledge of psychological and analytical issues and problems, particularly in research design, ethics, methods, and psychological measurement, using the standards of the American Psychological Association.
- Apply the technical knowledge of psychometrics and statistics to proper data collection and management procedures.
- Demonstrate knowledge of theoretical frameworks of psychology that will make an organization more effective and efficient.

Sports Psychology

Students successfully completing the **M.S. in Christian Counseling (Sports Psychology)** degree program will:

- Synthesize theoretical principles and evidence-based research to inform applied practice.
- Formulate theoretically grounded and evidence-based case conceptualizations for work with individuals and groups.
- Design and implement a comprehensive mental skills training plan to enhance performance with a variety of individuals and groups.
- Facilitate client awareness and management of emotions to support their performance and well-being.
- Recognize the broad and diverse and sociocultural contexts in client's lives.

Bachelor of Science in Christian Counseling

Total Program Hours: 120 Credit Hours

Freshman Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH100	Introduction to the Bible	3	BITH102	Understanding the New Testament	3
BITH101	Understanding the Old Testament	3	BITH104	Praying with Power	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN310	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15

Sophomore Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH106	Christian Living	3	BITH109	Preparing for Christian Ministry	3
BITH107	Foundations of Leadership	3	BITH200	Biblical History of Israel	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC104	Music Appreciation: Christian Music	3
Total Semester Hours:		15	Total Semester Hours:		15

Junior Year

Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
BITH202	Christian Education in the Church	3	BITH306	Systematic Theology II	3
BITH305	Systematic Theology I	3	BITH307	Church History	3
PSYC200	Psychology Science	3	BITH309	Spiritual Warfare & Divine Healing	3
PHIL202	Critical Thinking	3	PSYC321	Psychology of Substance Abuse	3
PSYC315	Psychology Statistics	3	PSYC330	Social Psychology	3
Total Semester Hours:		15	Total Semester Hours:		15

Senior Year

Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
BITH404	Principles of Church Administration	3	PSYC455	Human Psychology Development	3
PHIL340	Philosophy of Mind	3		Area of Emphasis Elective	3
PSYC340	Theories of Personality	3		Area of Emphasis Elective	3
PSYC400	Professional Issues in Psychology	3		Area of Emphasis Elective	3
HLTH451	Stress Management	3		Area of Emphasis Elective	3
Total Semester Hours:		15	Total Semester Hours:		15

Master of Arts in Christian Counseling

Total Program Hours: 36 Credit Hours

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH502	Gospels/Life of Christ	3	FNAN537	Financial Management	3
BITH551	Biblical Interpretation	3	PSYC523	Psychology: Growing & Developing	3
BITH575	Comparative Religions	3	PSYC527	Psychological Disorders	3
Total Semester Hours:		9	Total Semester Hours:		9

Term 3			Term 4		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
CBUS543	Advanced Business Course	3	PSYC530	Psychology: Emotions & Motivations	3
PSYC528	Treating Psychological Disorders	3	PSYC599	Counseling Thesis	6
PSYC529	Psychology: Personality	3			
Total Semester Hours:		9	Total Semester Hours:		9

Christian Education

Teacher Education program helps future teachers model Christian ethics through positive relationships and effective pedagogy in today's classrooms. The program prepares students for teaching in parochial elementary, middle, or high schools parochial.

The University offers a Bachelor of Arts in Christian Education with two areas of emphasis from which to choose:

1. Elementary Education
2. Physical Education (Non-Teaching)

Students successfully completing the **B.A. in Christian Education** program will:

- Prepare and teach well-structured lessons with objectives, student engagement strategies, pacing, sequence, activities, materials, resources, technologies, and grouping.
- Formulate knowledge of learner development, learning difference, and learning environment.
- Demonstrate knowledge of the discipline area and the application of content to bridge concepts and engage learners.
- Plan instruction using various assessment methods and instructional strategies to develop a profound understanding of the content for all learners.

Elementary Education

Students successfully completing the **B.A. in Christian Education with Elementary Education** emphasis will:

- Understand and apply core content knowledge in the field of elementary education.
- Demonstrate a growth mindset and hard-working ethic to faithfully educate those in their care with creative and relevant techniques.
- Identify the call to live out their faith in daily interaction with students, families, schools, and communities they serve.

Physical Education (non-teaching)

Students successfully completing the **B.A. in Christian Education with Physical Education (non-teaching)** emphasis will:

- Demonstrate competency or proficiency in a variety of sports and physical activities.
- Demonstrate the ability to teach individuals and groups physical activities, exercises, and sports.
- Employ critical thinking strategies, creativity, and reflection when solving a problem.
- Demonstrate professional, ethical leadership behavior and skills: attire, communication, relationships, responsibility, initiative, and the ability to empower others.

Bachelor of Arts in Christian Education

Total Program Hours: 120 Credit Hours

Freshman Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH100	Introduction to the Bible	3	BITH102	Understanding the New Testament	3
BITH101	Understanding the Old Testament	3	BITH104	Praying with Power	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN310	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15

Sophomore Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH106	Christian Living	3	BITH109	Preparing for Christian Ministry	3
BITH107	Foundations of Leadership	3	BITH200	Biblical History of Israel	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC104	Music Appreciation: Christian Music	3
Total Semester Hours:		15	Total Semester Hours:		15

Junior Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
EDUC106	Introduction to Education	3	MGMT401	Ethical Decision Making	3
EDUC201	Teaching, Learning & Growth	3	ITED320	Technology in the Classroom	3
BITH305	Systemic Theology I	3	BITH306	Systemic Theology II	3
BITH202	Christian Education in the Church	3	BITH307	Church History	3
PSYC311	Child Psychology	3	BITH309	Spiritual Warfare & Divine Healing	3
Total Semester Hours:		15	Total Semester Hours:		15

Senior Year

Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BITH404	Principles of Church Administration	3	EDUC473	Teacher Residency	3
EDUC440	Reflection & Professional Growth	3		Area of Emphasis Elective	3
EDUC456	Curriculum Planning & Assessments	3		Area of Emphasis Elective	3
EDUC430	Classroom Management	3		Area of Emphasis Elective	3
EDUC391	Foundation of Inclusion Education	3		Area of Emphasis Elective	3
Total Semester Hours:		15	Total Semester Hours:		15

Practical Ministry

The M.A. in Practical Ministry is a degree program for adult students (21 years of age or older).

The University offers a Master of Arts in Christian Education with three areas of emphasis from which to choose:

1. Pastoral Ministries
2. Youth Ministries
3. Sports & Recreational Ministries

Adult students have great potential to lead churches and other Christian ministries for the advancement of Christ's kingdom. The Practical Ministry degree equips students with sound training in the Bible, theology, and the leadership of Christian ministries.

Ministry Internships

We believe that practical, hands-on field experience is an essential part of ministry preparation. Each student in the Ministry Leadership degree is required to complete an internship. This internship is for 14 weeks with a requirement of eight hours a week at the church and one hour a week with a mentor at the church.

Master of Arts in Practical Ministry					
Graduate Level Courses = 36					
Total Program Hours: 36 Credit Hours					
Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
BITH502	Gospels/Life of Christ	3	BITH601	Contemporary Theology I	3
BITH551	Biblical Interpretation	3	BITH576	Christian Ethics and Excellence	3
BITH575	Comparative Religions	3	BITH600	Apologetics	3
Total Semester Hours:		9	Total Semester Hours:		9
Term 3			Term 4		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
FIN537	Financial Management	3	LEAD579	The Spirit Formed Leader	3
BITH602	Contemporary Theology II	3	BITH599	Theology Thesis	6
CBUS543	Advanced Business Course	3			
Total Semester Hours:		9	Total Semester Hours:		9

College of Business

John Melvin University offers agribusiness, healthcare administration, hospitality management, management, and marketing programs with a Master's degree in business administration and hospitality administration. John Melvin's Business school's goal is to provide on-the-job training aligned with the university's mission and objectives. Graduates with a bachelor's and master's degree from our Christian business school will be well prepared to handle real-world experiences.

Business Administration

The Bachelor of Science in Business Administration degree offers the following concentrations:

- Management
- Hospitality Management
- Marketing
- Agribusiness Management
- Healthcare Administration

BSB.A. Management

Graduates of the BS Business Administration – Management from John Melvin University will be equipped with the business skills needed to succeed within various complex and diverse business fields. The curriculum prepares students with the needed business management and administrative skills that will allow them to: study the business domain and apply ethical and legal business practices, increase proficiency in the application of technical and quantitative skills to produce productive business decisions, enhance oral and written communication skills using research and presentation techniques, exhibit the combination of specific knowledge and business skills learned from a concentration, apply concepts of the functional areas of business, such as accounting, finance, marketing, and management, and exemplify the professional competencies needed to be successful within the business world.

BS Business Administration - Management					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ECON101	Microeconomics	3	ACCT101	Principles of Accounting I	3
INIT101	Information Technology: Data and Applications	3	ECON102	Macroeconomics	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT102	Principles of Accounting II	3	PHIL202	Critical Thinking	3
MGMT201	Principles of Management	3	ACCT202	Introduction to Managerial Accounting	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC101	Music Appreciation	3
Total Semester Hours:		15	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
MGMT320	Management of Organizations	3	MKTG375	Marketing Research	3
BLAW310	Legal Environment	3	MGMT382	Human Resources Management	3
FNAN300	Business Finance	3	MGMT390	Manager as Negotiator	3
MKTG345	Principles of Marketing	3	MATH301	Introduction to Statistics	3
MGMT380	Business Organization and Management	3	MGMT370	Small Business Management	3
Total Semester Hours:		15	Total Semester Hours:		15
Senior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
MGMT401	Ethical Decision Making	3	MGMT490	Strategic Management	3
MGMT480	Marketing Management	3	MGMT470	International Business	3
MGMT405	Principles of Conflict Management	3	MGMT409	Information Systems for Managers	3
MGMT403	Business Policy	3	MGMT411	Budget Analysis	3
MGMT407	Managing Diversity	3	MGMT413	Operations Management	3
Total Semester Hours:		15	Total Semester Hours:		15

BSB.A. Hospitality Management

Graduates of the BS Business Administration – Hospitality Management from John Melvin University will be equipped with the business skills needed to be successful in areas such as resorts, restaurants, lodging, attractions sites, etc. The degree covers a vast array of hospitality management opportunities within the industry and provides students with the tools and skills needed to be successful in a global industry. Accounting, leadership management, sales, marketing, communication, customer service, research, problem-solving skills, analytical thinking skills, and strategic planning skills are a few hospitality management skills that are covered within the program.

Bachelor of Science in Business Administration - Hospitality Management					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ECON101	Microeconomics	3	ACCT101	Principles of Accounting I	3
INIT101	Information Technology: Data and Applications	3	ECON102	Macroeconomics	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT102	Principles of Accounting II	3	PHIL202	Critical Thinking	3
HSMG201	Principles of Hospitality Management	3	ACCT202	Introduction to Managerial Accounting	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC101	Music Appreciation	3
Total Semester Hours:		15	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
MGMT320	Management of Organizations	3	HSMG305	Industry	3
BLAW310	Legal Environment	3	HSMG303	Hospitality Industry	3
FNAN300	Business Finance	3	MGMT390	Manager as Negotiator	3
HSMG301	Marketing Hospitality Services	3	MATH301	Introduction to Statistics	3
ACCT301	Cost Accounting	3	HSMG307	Lodging Management	3
Total Semester Hours:		15	Total Semester Hours:		15
Senior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
MGMT401	Ethical Decision Making	3	MGMT490	Strategic Management	3
MGMT480	Marketing Management	3	HSMG401	International Travel and Tourism	3
MGMT405	Principles of Conflict Management	3	MGMT409	Information Systems for Managers	3
MGMT407	Managing Diversity	3	HSMG403	Hospitality Industry Entrepreneurship	3
HSMG400	Facility Management	3	HSMG405	Senior Seminar in Hospitality Administration	3
Total Semester Hours:		15	Total Semester Hours:		15

BSB.A. Marketing

Graduates of the BS Business Administration - Marketing will learn the importance and need of developing and building a company's clientele while studying the marketing industry. Behaviors of consumers, brands, sales trends, pricing, successful strategies, finance, accounting, and advertising will be studied within this course with the goal and intent to learn the skills needed to strengthen the marketing industry. Learning the science behind and understanding consumers' behaviors is a crucial component to success in all organizations.

Bachelor of Science in Business Administration - Marketing					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ECON101	Microeconomics	3	ACCT101	Principles of Accounting I	3
INIT101	Information Technology: Data and Applications	3	ECON102	Macroeconomics	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT102	Principles of Accounting II	3	PHIL202	Critical Thinking	3
MKTG200	Introduction to Marketing	3	ACCT202	Introduction to Managerial Accounting	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC101	Music Appreciation	3
Total Semester Hours:		15	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
MGMT320	Management of Organizations	3	MKTG375	Marketing Research	3
BLAW310	Legal Environment	3	MGMT350	Management Decision Games	3
FNAN300	Business Finance	3	MKTG315	Building A Brand	3
MKTG300	Consumer Behavior	3	MATH301	Introduction to Statistics	3
MKTG345	Principles of Marketing	3	CMCN345	Social Media Communication	3
Total Semester Hours:		15	Total Semester Hours:		15
Senior Year					
Term 1			Term 2		
Course	Distribution	Credit Hours	Course	Distribution	Credit Hours
MGMT401	Ethical Decision Making	3	MGMT490	Strategic Management	3
MGMT480	Marketing Management	3	MKTG400	International Marketing	3
MGMT405	Principles of Conflict Management	3	MGMT409	Information Systems for Managers	3
MGMT407	Managing Diversity	3	MKTG435	Marketing for Entrepreneurs	3
MKTG401	Digital Marketing	3	MGMT413	Operations Management	3
Total Semester Hours:		15	Total Semester Hours:		15

BSB.A. Agribusiness Management

Graduates of the BS Business Administration - Agribusiness Management will receive high-quality training in the areas of management, accounting, finance, economics, and agricultural science, as well as retail, distribution, marketing, agricultural products, and the regulations and requirements that impact and influence the global food system. This program offers students a variety of career opportunities after graduation in the agriculture and agribusiness field. Preparation within this program will provide students with the foundation and ability to solve problems, make decisions, implement leadership skills, and execute business practices that promote and support a thriving agricultural industry.

BS Business Administration - Agribusiness Management					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ECON101	Microeconomics	3	ACCT101	Principles of Accounting I	3
INIT101	Information Technology: Data and Applications	3	ECON102	Macroeconomics	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH103	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT102	Principles of Accounting II	3	PHIL202	Critical Thinking	3
MGMT201	Principles of Management	3	ACCT202	Introduction to Managerial Accounting	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC101	Music Appreciation	3
Total Semester Hours:		15	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Hours	Course #	Course Name	Hours
AGMG301	Introduction to Food and Resource Economics	3	AGMG309	Introductory Agribusiness Management	3
BLAW310	Legal Environment	3	AGMG303	Introduction to Food Marketing	3
FNAN300	Business Finance	3	AGMG305	Agribusiness Farm Management	3
AGMG307	International Trade in Agriculture	3	MATH301	Introduction to Statistics	3
MGMT380	Business Organization and Management	3	MGMT370	Small Business Management	3
Total Semester Hours:		15	Total Semester Hours:		15
Senior Year					
Term 1			Term 2		
Course #	Course Name	Hours	Course #	Course Name	Hours
MGMT401	Ethical Decision Making	3	MGMT490	Strategic Management	3
AGMG401	Financial and Commodity Futures Marketing	3	AGMG407	Public Problems of Agriculture	3
AGMG403	Analysis of Food Markets and Prices	3	AGMG405	Advanced Farm Management	3
MGMT403	Business Policy	3	MGMT411	Budget Analysis	3
MGMT409	Information Systems for Managers	3	MGMT413	Operations Management	3
Total Semester Hours:		15	Total Semester Hours:		15

BSB.A. Healthcare Administration

The Bachelor of Science in Business Administration-Healthcare Administration program from John Melvin University will provide students with the skills needed and required for various career opportunities within medical and healthcare institutions. This program will develop the skills of students and yield responsible and knowledgeable students skilled in the management and administrative requirements needed in all healthcare fields. This program focuses on vital topics found within healthcare management and practices and on developing plans, program management, information technology systems, and system usage.

Bachelor of Science in Business Administration - Healthcare Administration					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ECON101	Microeconomics	3	ACCT101	Principles of Accounting I	3
INIT101	Information Technology: Data and Applications	3	ECON102	Macroeconomics	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH105	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT102	Principles of Accounting II	3	PHIL202	Critical Thinking	3
HCMG201	Principles of Healthcare Management	3	ACCT202	Introduction to Managerial Accounting	3
MATH206	Mathematics of Finance	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	HIST101	World Civilizations	3
SOCI100	General Sociology	3	MUSC101	Music Appreciation	3
Total Semester Hours:		15	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
MGMT320	Management of Organizations	3	MKTG375	Marketing Research	3
BLAW310	Legal Environment	3	MGMT382	Human Resources Management	3
FNAN300	Business Finance	3	HCMG303	Principles of Healthcare Finance	3
HCMG301	Legal Aspects and Compliance of Healthcare	3	MATH301	Introduction to Statistics	3
MKTG345	Principles of Marketing	3	HCMG305	Community Health	3
Total Semester Hours:		15	Total Semester Hours:		15
Senior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
MGMT401	Ethical Decision Making	3	MGMT490	Strategic Management	3
MGMT480	Marketing Management	3	HCMG405	Long-Term Care Management	3
MGMT405	Principles of Conflict Management	3	HCMG407	Health Information Principles & Practice	3
MGMT407	Managing Diversity	3	HCMG409	Senior Seminar in Healthcare Topics	3
HCMG403	Comparative Health Systems	3	MGMT413	Operations Management	3
Total Semester Hours:		15	Total Semester Hours:		15

Master's Business Administration

Graduates of the Master's in Business Administration will be equipped with a variety of skills and knowledge that will allow them the opportunity to be successful within the demands of the global business environment. This curriculum will focus on leadership, management, administration, and human resource skills that support the demands of emergency management, finance, data examination, healthcare management, and the international requirements of the business. Students acquiring an MB.A. degree will be well-versed in ethical leadership, technology, and decision-making needs that are detrimental to the success of all organizations.

Degree Program: Master's in Business Administration					
Total Program Hours: 36 Hours					
1st Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT500	Accounting Foundations	3	BLAW500	Business Law	3
MGMT500	Managing Information Technology	3	ACCT501	Planning & Control Analyzation	3
ECON500	Economics	3	QMET500	Analyzing Data	3
Total Semester Hours:		9	Total Semester Hours:		9
2nd Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
FNAN537	Financial Management	3	MKTG500	Marketing Management	3
MBUS500	International Business	3	MGMT503	Project Management	3
MGMT502	Organizational Behavior & Leadership	3	MGMT501	Operations Management	3
Total Semester Hours:		9	Total Semester Hours:		9

The Master's in Business Administration degree also offers the following concentrations:

- Healthcare Administration
- Hospitality Management

MB.A. - Healthcare Administration

Graduates of the MB.A. in Healthcare Administration will have the knowledge and skills needed to handle real-world situations and be successful in the ever-growing and demanding field of healthcare administration and the healthcare industry. This program focuses on leadership skills with an emphasis on management, finance, strategies, processes, procedures, and technical skills uniquely and specifically designed for healthcare organizations.

Degree Program: MB.A. Healthcare Administration					
Total Program Hours: 36 Hours					
1st Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT500	Accounting Foundations	3	MHCA501	Strategic Management in Healthcare	3
MHCA500	Healthcare Information Systems	3	ACCT501	Planning & Control Analyzation	3
ECON500	Economics	3	MHCA502	Healthcare Delivery Systems	3
Total Semester Hours:		9	Total Semester Hours:		9
2nd Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
MHCA503	Healthcare Quality Management	3	MHCA504	Healthcare Economics and Finance	3
BLAW501	Healthcare Legal and Ethical Issues	3	MGMT502	Organizational Behavior & Leadership	3
FNAN537	Financial Management	3	MKTG500	Marketing Management	3
Total Semester Hours:		9	Total Semester Hours:		9

MB.A. – Hospitality Management

Graduates of the Master's in Hospitality Management will be equipped with the skills and knowledge needed to implement the leadership skills of the ever-growing hospitality industry successfully. This program provides students with the hospitality knowledge of highly skilled professional managers, enabling them to be influential leaders for companies or corporations. Students will master the crucial skills and principles of hospitality organization and implement advanced skills that leadership and operations management require for success. Graduates with a Master's in Hospitality Management will have a wide range of business opportunities found in this industry. Examples of career paths may include hotel and restaurant management, food service director, tourism, event planning, resorts, lodging, and sales. The options for graduates are limitless, and this program prepares students for the leadership and management roles needed, no matter which hospitality or career path is chosen.

Degree Program: MB.A. Hospitality Management					
Total Program Hours: 36 Hours					
1st Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT500	Accounting Foundations	3	MGMT503	Project Management	3
MGMT500	Managing Information Technology	3	ACCT501	Planning & Control Analyzation	3
ECON500	Economics	3	QMET500	Analyzing Data	3
Total Semester Hours:		9	Total Semester Hours:		9
2nd Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
FNAN503	Advanced Financial Management	3	MKTG500	Marketing Management	3
MGMT501	Operations Management	3	HSMG500	Feasibility in Hospitality & Tourism	3
MGMT502	Organizational Behavior & Leadership	3	HSMG502	Contemporary Issues in Hospitality & Tourism	3
Total Semester Hours:		9	Total Semester Hours:		9

College of Sports Science

John Melvin University offers careers in sports for positions as athletic trainers, coaches, and athletic directors — which according to the U.S. Bureau of Labor Statistics, are in demand. The Sports Science department provides a Bachelor's Degree in Sports Management with a focus on pre-athletic training, fitness, kinesiology, and sports psychology. The sports science program allows John Melvin University to acquire knowledge and demonstrate content understanding within a specific sports science program of study and develop skills and expertise needed for workplace application. The Sport's Science Department aims to prepare John Melvin students to be research-based professionals with pre-professional knowledge, skills, and experience in on-the-job training.

The Sports Science program of John Melvin University connects the professional study of human movement to God's design for mankind's stewardship of human and physical well-being while preparing students to serve Christ and His kingdom through a life of learning, work, and service. John Melvin's Sports Science program provides a strong biblical foundation with an exceptional educational experience that will enhance the student's competencies while providing networking opportunities to prepare students to lead in the sports industry. The overall goal of the Sports Science program is to develop students of sound mind, body, and spirit who will influence society in developing healthy lifestyles of mental, emotional, spiritual, and physical wellness and being.

The Bachelor of Science in Kinesiology offers the following concentrations:

- Sports Management
- Pre-Athletic Training
- Sports Psychology
- Exercise Science & Fitness

BS Kinesiology - Sports Management

Graduates of the Bachelor of Science in Kinesiology - Sports Management will receive extensive training in the fundamentals and management requirements found within the sports industry and will provide students with the opportunity to apply these business skills and principles to the fast-paced, competitive, and ever-changing sports industry. The complex and advanced curriculum will equip students with the knowledge to be successful in a complex sports setting. Marketing and management strategies, along with event planning, facility management, and ethical issues found in sports, will be studied throughout this program to ensure that students gain the knowledge and experience needed to apply all understandings and practices to sports organizations at a local, state, and national level.

Bachelor of Science in Kinesiology - Sports Management					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ECON101	Microeconomics	3	BSKN100	Introduction to Sport Management	
INIT101	Information Technology: Data & Applications	3	HIST101	World Civilizations	3
ENGL101	Introduction to Academic Writing	3	ENGL102	Writing & Research About Culture	3
MATH105	Applied College Algebra	3	CMCN110	Public Speaking	3
PSYC110	Introduction to Psychology	3	BIOL121	Biological Principles & Issues I	3
Total Semester Hours:		15	Total Semester Hours:		15
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
ACCT101	Principles of Accounting	3	SOCI225	Sociology of Sport	3
MGMT201	Principles of Management	3	ACCT202	Introduction to Managerial Accounting	3
BSKN210	Event Management	3	ENGL212	Literature and Other Media	3
BIOL122	Biological Principles & Issues II	3	CMCN210	Sports Communication	3
SOCI100	General Sociology	3	MUSC101	Music Appreciation	3
Total Semester Hours:		15	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Hours	Course #	Course Name	Hours
MGMT320	Management of Organizations	3	BSKN321	Level Issues in Sport & Physical Activity	3
BLAW310	Legal Environment	3	MKTG325	Professional Sales	3
FNAN300	Business Finance	3	BSKN309	Organization and Administration	3
MKTG345	Principles of Marketing	3	MATH301	Introduction to Statistics	3
MGMT380	Business Organization & Management	3	MKTG330	Sales Management	3
Total Semester Hours:		15	Total Semester Hours:		15
Senior Year					
Term 1			Term 2		
Course #	Course Name	Hours	Course #	Course Name	Hours
MGMT401	Ethical Decision Making	3	BSKN413	Internship in Kinesiology	6
MGMT480	Marketing Management	3	BSKN311	Technology in Health and Kinesiology	3
MKTG405	Business to Business Marketing	3	BSKN403	Measurement and Evaluation	3
MKTG415	Advanced Professional Sales	3	BSKN460	Seminar in Sport Management	3
MGMT407	Managing Diversity	3			
Total Semester Hours:		15	Total Semester Hours:		15

BS Kinesiology – Pre-Athletic Training

Graduates of the Bachelor of Science in Kinesiology-Pre-Athletic Training will receive extensive knowledge, training, and skills in exercise science with a focus and concentration in pre-athletic training. This program will allow students the opportunity to attain careers in sports clinics, fitness centers, health clubs, rehabilitation programs, and training facilities. Graduates can serve as instructors, specialists, directors, or managers in various facilities. Students in the Pre-Athletic training field will be provided with an in-depth overview of the requirements and responsibilities of the Athletic Training profession. The Pre-Athletic Training curriculum prepares students for real-world situations that require proper training and knowledge to prevent, manage, examine, diagnose, and treat injuries and medical conditions. Pre-Athletic Trainers are highly skilled and educated individuals that provide a hands-on approach to specializing in athletic health care, the study of physical activity, and individual health that allows these trainers the opportunity to work with coaches, doctors, and physical therapists.

BS Kinesiology - Pre-Athletic Training					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
HIST101	World Civilizations	3	ENGL102	Writing & Research About Culture	3
INIT101	Information Technology: Data and Applications	3	CMCN110	Public Speaking	3
ENGL101	Introduction to Academic Writing	3	MUSC101	Music Appreciation	3
MATH103	Applied College Algebra	3	BIOL121	Biological Principles & Issues I	3
PSYC110	Introduction to Psychology	3	BIOL121-L	Biological Principles & Issues I - Lab	1
			BSKN101	Introduction to Kinesiology	3
Total Semester Hours:		15	Total Semester Hours:		16
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BIOL201	Human Anatomy & Physiology	3	PHYS205	Introduction to Physics	3
BIOL201-L	Human Anatomy & Physiology - Lab	1	BSKN225	Prevention & Treatment of Athletic Injuries	3
BSKN200	Concepts of Fitness and Wellness	3	HLTH200	Introduction to Health and Wellness	3
ENGL212	Literature and Other Media	3	SOCI225	Sociology of Sport	3
MATH301	Introduction to Statistics	3	CMCN210	Sports Communication	3
SOCI100	General Sociology	3			
Total Semester Hours:		16	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN301	Motor Behavior and Control	3	BSKN350	Teaching Lifetime Sports	3
BSKN303	Anatomical Kinesiology	3	BSKN321	Legal Issues in Sport & Physical Activity	3
PSYC455	Human Psychology Development	3	BSKN313	Physiology of Exercise	3
BSKN317	Structural Kinesiology	3	BSKN313-L	Physiology of Exercise - Lab	1
BSKN315	Resistance Training & Conditioning Techniques	3	PSYC321	Psychology of Substance Abuse	3
Total Semester Hours:		15	Total Semester Hours:		13
Senior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN401	Biomechanics	3	BSKN450	Pre-Athletic Training Internship	6
HLTH405	Nutrition for Sports and Fitness	3	BSKN311	Technology in Health and Kinesiology	3
PSYC411	Exercise and Sport Psychology	3	BSKN403	Measurement and Evaluation	3
BSKN425	Theory of Athletic Coaching	3	BSKN405	Exercise Testing and Prescription	3
HLTH440	Health Program Planning	3			
Total Semester Hours:		15	Total Semester Hours:		15

BS Kinesiology – Sports Psychology

The Bachelor of Science in Kinesiology - Sports Psychology program is designed for students interested in sports, physical and mental health, and fitness. Students will study psychological behaviors and wellness at the highest level to promote athletic and competitive success amongst a diverse and broad population of humans. With a concentration in Sports Psychology, students will focus on the movement of the human body from multiple perspectives, which will allow them to work in numerous fields such as coaching, rehabilitation centers, fitness, exercise, and prescription of movement. A Bachelor of Science Kinesiology with a concentration in Sports Psychology can lead to additional job opportunities within the industry, such as nutrition, human growth and development, biomechanics, and careers within the health profession. Graduates will be skilled with the behavioral knowledge and techniques to apply psychology to the improvement of athletes and teams through communication, advice, and strategies that promote stress and anxiety relief while enhancing performance in areas from exercise to the athletic setting. A Bachelor of Kinesiology degree and the fundamental concepts taught through Sports Psychology have been around for as long as athletes have been competing; however, with a focus on attitude, movement, and perception proving to increase athletic performance, it has become a very sought-after degree with high demand in its field.

BS Kinesiology - Sport Psychology					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
HIST101	World Civilizations	3	ENGL102	Writing & Research About Culture	3
INIT101	Information Technology: Data and Applications	3	CMCN110	Public Speaking	3
ENGL101	Introduction to Academic Writing	3	MUSC101	Music Appreciation	3
MATH103	Applied College Algebra	3	BIOL121	Biological Principles & Issues I	3
PSYC110	Introduction to Psychology	3	BIOL121-L	Biological Principles & Issues I - Lab	1
Total Semester Hours:		15	Total Semester Hours:		16
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BIOL201	Human Anatomy & Physiology	3	PSYC300	Social Psychology	3
BIOL201-L	Human Anatomy & Physiology - Lab	1	BSKN225	Prevention & Treatment of Athletic Injuries	3
BSSP200	Performance Coaching	3	BSSP205	Human Sexuality	3
ENGL212	Literature and Other Media	3	SOCI225	Sociology of Sport	3
PSYC205	Introduction to Sports Psychology	3	CMCN210	Sports Communication	3
SOCI100	General Sociology	3			
Total Semester Hours:		16	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN301	Motor Behavior and Control	3	BSSP310	Introduction to Counseling	3
BSSP300	Methods of Coaching	3	BSKN321	Level Issues in Sport & Physical Activity	3
PSYC455	Human Psychology Development	3	BSKN313	Physiology of Exercise	3
MGMT407	Managing Diversity	3	PSYC340	Theories of Personality	1
MATH301	Introduction to Statistics	3	PSYC321	Psychology of Substance Abuse	3
Total Semester Hours:		15	Total Semester Hours:		13
Senior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN401	Biomechanics	3	BSSP440	Internship in Sport Psychology	6
HLTH405	Nutrition for Sports and Fitness	3	BSSP410	Health Promotion	3
BSSP400	Psychosocial Aspects of Sport	3	BSSP415	Applied Exercise Science	3
PSYC411	Exercise and Sport Psychology	3	BSSP420	Advanced Nutrition	3
BSSP405	Psychology of Coaching	3			
Total Semester Hours:		15	Total Semester Hours:		15

BS Kinesiology – Exercise Science & Fitness

The Bachelor of Science in Kinesiology - Exercise Science and Fitness program equips students with the skills and knowledge needed for career opportunities found in a variety of sought-after opportunities such as, but not limited to, healthcare, fitness, exercise psychology, personal trainer, physical therapist, and chiropractic. This program prepares graduates for clinical, commercial, and corporate fitness settings through a combination of detailed course preparation and hands-on supervised experience through internships. Exercise Science and Fitness focuses on human movement and changes that occur in the body on many levels. This program provides graduates with various opportunities in a demanding healthcare industry.

BS Kinesiology - Exercise Science & Fitness					
Total Program Hours: 120 Credit Hours					
Freshman Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
HIST101	World Civilizations	3	ENGL102	Writing & Research About Culture	3
INIT101	Information Technology: Data and Applications	3	CMCN110	Public Speaking	3
ENGL101	Introduction to Academic Writing	3	MUSC101	Music Appreciation	3
MATH103	Applied College Algebra	3	BIOL121	Biological Principles & Issues I	3
PSYC110	Introduction to Psychology	3	BIOL121-L	Biological Principles & Issues I - Lab	1
			BSKN101	Introduction to Kinesiology	3
Total Semester Hours:		15	Total Semester Hours:		16
Sophomore Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BIOL201	Human Anatomy & Physiology	3	PHYS205	Introduction to Physics	3
BIOL201-L	Human Anatomy & Physiology - Lab	1	BSKN225	Prevention & Treatment of Athletic Injuries	3
BSKN200	Concepts of Fitness and Wellness	3	HLTH200	Basic Human Nutrition	3
ENGL212	Literature and Other Media	3	SOCI225	Sociology of Sport	3
MATH301	Introduction to Statistics	3	CMCN210	Sports Communication	3
SOCI100	General Sociology	3			
Total Semester Hours:		16	Total Semester Hours:		15
Junior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN301	Motor Behavior and Control	3	BSKN309	Organization and Administration	3
BSKN303	Anatomical Kinesiology	3	BSKN321	Legal Issues in Sport & Physical Activity	3
PSYC455	Human Psychology Development	3	BSKN313	Physiology of Exercise	3
BSKN317	Structural Kinesiology	3	BSKN313-L	Physiology of Exercise - Lab	1
BSKN315	Resistance Training & Conditioning Techniques	3	PSYC321	Psychology of Substance Abuse	3
Total Semester Hours:		15	Total Semester Hours:		13
Senior Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN401	Biomechanics	3	BSKN413	Internship in Kinesiology	6
HLTH405	Nutrition for Sports and Fitness	3	BSKN311	Technology in Health and Kinesiology	3
BSKN420	Skills & Techniques: Fundamental Movement	3	BSKN403	Measurement and Evaluation	3
PSYC411	Exercise and Sport Psychology	3	BSKN405	Exercise Testing and Prescription	3
HLTH440	Health Program Planning	3			
Total Semester Hours:		15	Total Semester Hours:		15

Masters of Science in Kinesiology

The Masters of Science in Kinesiology offers the following concentrations:

- **Sports Science**
- **Sports Management**
- **Health & Wellness**
- **Sports Psychology**

MS Kinesiology - Sports Science

Graduates of the Masters of Science in Kinesiology-Sports Science will have an in-depth understanding of the responsibilities and practices required within the kinesiology and sports science industry. Students will develop leadership and management skills essential to the sports and athletic field. This program uses evidence-based training designed around clinical and practical research to advance skills in the areas of sports medicine, injury prevention and movement science, health care professionals, rehabilitation, and training with knowledge and expertise on the study of movement and development.

Degree Program: MS Kinesiology - Sports Science					
Total Program Hours: 36 Hours					
1st Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN500	Statistics in Kinesiology	3	BSKN510	Motor Behavior & Learning	3
BSKN502	Kinesiology Literature	3	BSKN512	Exercise Physiology	3
BSKN504	Kinesiology Research Methods	3	BSKN514	Kinesiology Research	3
Total Semester Hours:		9	Total Semester Hours:		9
2nd Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN520	Exercise Measurement and Evaluation	3	BSKN530	Kinesiology: Psychosocial Aspects	3
BSKN522	Energy, Metabolism and Adaptation	3	BSKN532	Kinesiology Biomechanics	3
BSKN524	Physiology of Muscle	3	BSKN534	Disparities of Health	3
Total Semester Hours:		9	Total Semester Hours:		9

MS Kinesiology - Sports Management

Master of Science in Kinesiology-Sports Management is an advanced study program focusing on the scientific and medical issues related to business management, leadership, medical aspects, and the performance of athletic events in the sports industry. This program fosters interaction and engagement that promotes organizational and problem-solving behaviors, planning, finance, leadership, and management skills that allow success for students within this program and career path.

Degree Program: MS Kinesiology - Sports Management					
Total Program Hours: 36 Hours					
1st Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN500	Statistics in Kinesiology	3	BSKN510	Motor Behavior & Learning	3
BSKN502	Kinesiology Literature	3	BSKN513	Sports & Recreation Organizational Behavior	3
BSKN504	Kinesiology Research Methods	3	BSKN514	Kinesiology Research	3
Total Semester Hours:		9	Total Semester Hours:		9
2nd Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN521	Program Design, Implementation & Evaluation	3	BSKN530	Kinesiology: Psychosocial Aspects	3
BSKN523	Entrepreneurial Management in Kinesiology	3	MGMT501	Operations Management	3
BSKN525	Kinesiology Strategic Management	3	BSKN534	Disparities of Health	3
Total Semester Hours:		9	Total Semester Hours:		9

MS Kinesiology – Health & Wellness

Graduates of the Master of Kinesiology-Health and Wellness program provide students with the knowledge and foundational skills needed for success in the health and wellness field. Graduates will play an essential role in supporting health and wellness through supportive lifestyle changes while implementing research-based programs for individuals and groups. The Master of Kinesiology-Health and Wellness program prepares graduates to succeed at professional and corporate levels. Research, leadership, and health and wellness methods and practices will be specific topics and areas of focus throughout this program.

Degree Program: MS Kinesiology - Health & Wellness					
Total Program Hours: 36 Hours					
1st Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN500	Statistics in Kinesiology	3	BSKN510	Motor Behavior & Learning	3
BSKN502	Kinesiology Literature	3	BSKN513	Sports & Recreation Organizational Behavior	3
BSKN504	Kinesiology Research Methods	3	BSKN514	Kinesiology Research	3
Total Semester Hours:		9	Total Semester Hours:		9
2nd Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN521	Program Design, Implementation & Evaluation	3	BSKN530	Kinesiology: Psychosocial Aspects	3
BSKN527	Sports & Fitness Nutrition	3	BSKN537	Program Planning for Health Promotion	3
BSKN525	Kinesiology Strategic Management	3	BSKN534	Disparities of Health	3
Total Semester Hours:		9	Total Semester Hours:		9

MS Kinesiology - Sports Psychology

The Master of Science in Kinesiology - Sports Psychology prepares students with the ability, skills, and knowledge needed to succeed in sports and exercise programs and organizations focusing on skilled athletes' mental and physical well-being. Through research, this program develops a complete understanding of the importance and need to address the well-being and performance of athletes as well as identify problems related to athletic performance. Graduates of the Masters of Science Kinesiology-Sports Psychology can apply their acquired skills in the areas of personal trainer, sports coach, sports research consultant, mental performance consultant, performance psychologist, sports research specialist, and school psychologist.

Degree Program: MS Kinesiology - Sports Science					
Total Program Hours: 36 Hours					
1st Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN500	Statistics in Kinesiology	3	BSKN510	Motor Behavior & Learning	3
BSKN502	Kinesiology Literature	3	BSKN516	The Psychology of Health and Exercise	3
BSKN504	Kinesiology Research Methods	3	BSKN514	Kinesiology Research	3
Total Semester Hours:		9	Total Semester Hours:		9
2nd Year					
Term 1			Term 2		
Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
BSKN526	Coaching Psychology	3	BSKN530	Kinesiology: Psychosocial Aspects	3
BSKN528	Expert Performance in Sports	3	BSKN536	Team Dynamics	3
BSKN529	Ethical Issues in Sport Psychology	3	BSKN548	Psychological Aspects of Sport Injury	3
Total Semester Hours:		9	Total Semester Hours:		9

Course Descriptions

ACCT101 Principles of Accounting (3 Credit Hours)

This course is an introduction to basic principles of accounting theory, practice, and procedures for analyzing, recording, and summarizing financial data for decision-making. Emphasis is placed on understanding journals and ledgers while adjusting and closing the financial records at the end of the accounting cycle. Introduction to the preparation of worksheets and financial statements, returns, budgets, and cost reports.

ACCT102 Principles of Accounting II (3 Credit Hours)

This course follows Principles of Accounting and will focus on the financial practices of accounting and problems related to international and ethical issues. Focus topics will be the study of inventory, long and short-term assets, promotion of sales and goods, formulating budgets, assessing revenue and expenses, researching equity investments within the stock market, studying corporate financial reports, and being knowledgeable of analyzing current assets. Managerial methods will relate to the areas of creating statements and reports while making business decisions that promote the business's current and future success.

Prerequisite(s): ACCT101 with a grade of "C" or better

ACCT202 Introduction to Managerial Accounting (3 Credit Hours)

Basic understanding of the concepts and methods of financial accounting. Emphasis on the knowledge necessary for the completion of the accounting cycle, income measurement, and financial statement preparation. Topics include accounting assets, liabilities, and owner's equity as well as related ethical issues.

ACCT301 Cost Accounting (3 Credit Hours)

This course introduces the basic concepts, procedures, and techniques used to determine, accrue, and regulate the cost of production and distribution of goods and services in today's economy. Topics include cost measurement and cost control; flexible budgeting and variance analysis, cost-volume-profit analysis; job costing; activity-based costing; expert budgeting and responsibility accounting; management control systems; inventory cost, cost information for decision-making; relevant information; pricing decisions; cost management; strategic profitability analysis; cost allocation and revenues; and measurement and control of overhead costs.

Prerequisite(s): ACCT102 with a grade of "C" or better

ACCT500 Accounting Foundations (3 Credit Hours)

This course will focus on the fundamental principles of financial and managerial accounting, including the tools and procedures required for administrative preparation, controlling, and decision-making. The four fundamental types of accounting—bookkeeping, financial, managerial, and tax accounting will be studied.

Prerequisite(s): Graduate School status

ACCT501 Planning & Control Analyzation (3 Credit Hours)

The course will focus on valid strategies and effective tools for planning, conducting, and controlling complicated projects. It covers the complete project management life cycle, with thorough and intricate instruction in the vital areas of scheduling, cost control, and risk management.

Prerequisite(s): Graduate School status

AGMG301 Introduction to Food and Resource Economics (3 Credit Hours)

This course will focus on the study of food and resource economics, the economic principles as implemented in agriculture, and the economic difficulties of the agricultural trade and the personal farmer. Topics include market structure, agriculture production, and global issues.

AGMG303 Introduction to Food Marketing (3 Credit Hours)

This course provides a detailed evaluation of the essential elements of agricultural and food marketing. Students will learn how to perform vital research linked to consumer behavior. Topics include understanding consumers'

behaviors as a tactical marketing tool, the role of various agents in the food channels, and food vendors, and the link between consumers and producers.

AGMG305 Agribusiness Farm Management (3 Credit Hours)

This course will focus on the tools needed to evaluate management effectiveness and the financial status of the farm business. Decision-making skills in preparation, organizing, and governing farm business will be studied. Topics include recordkeeping and accounting systems, investment analysis, crop, and livestock organization budgeting as well as analysis, risk management, income tax management, and machinery management.

AGMG307 International Trade in Agriculture (3 Credit Hours)

This course presents fundamental concepts of international agricultural trade. This course will focus on the economic determinants associated with trade in food and agricultural commodities among the United States and other countries. Topics include obtaining comprehension of the causes and effects of trade, the many concerns that develop from trade, and in what way policies can impact agricultural trade.

AGMG309 Introductory Agribusiness Management (3 Credit Hours)

This course will focus on management principles applied to agribusiness. Economic and business principles associated with the order, operation, and management of the farm, ranch, or agribusiness will be studied. Analysis of how agriculture contributes to the US economy and international market will be addressed within this course study. Topics include cooperative and corporate organizations, financial analysis, financial and tax management strategies, and marketing and planning.

AGMG401 Financial and Commodity Futures Marketing (3 Credit Hours)

This course offers an outline of different futures and forward contracts, in what way they are priced, and different trading tactics such as hedging, speculating, and arbitrage. Topics include vertical organization, financial future markets, agricultural options, and price formation.

AGMG403 Analysis of Food Markets and Prices (3 Credit Hours)

This course will focus on agricultural price analysis, market position, and market strategies. This course will help students attain the skills to precisely understand and evaluate prices in commodity markets. Topics include agricultural price seasonal variation, market changes, supply and demand, price analysis, and global agricultural trade.

AGMG405 Advanced Farm Management (3 Credit Hours)

This course will focus on the policies and methods involved in the management of a ranch or farm business. Major emphasis is placed on production, financial analysis, management strategies, and challenges of farm management.

AGMG407 Public Problems of Agriculture (3 Credit Hours)

The course will focus on rising issues affecting policy and procedure in agriculture. Students will learn various methods to review controversial issues and practically communicate, notify, and sway decisions made on such issues. This course examines the effects agricultural problems have on the agricultural industry and today's society.

BIOL121 Biological Principles and Issues I (3 Credit Hours)

Introduction to cell biology, genetics, biotechnology, evolution, and diversity of plants and animals, emphasizing relevance to personal public health

BIOL121-L Biological Principles and Issues I Lab (1 Credit Hour)

This course will provide laboratory experience to coincide with biological principles. Students will conduct hands-on, inquiry-based laboratory experiments that broaden skills utilized in biological principles.

BIOL122 Biological Principles and Issues II (3 Credit Hours)

Introduction to animal and plant structure and function, animal behavior, and ecology, emphasizing relevance to personal and public health.

Prerequisite(s): BIOL121 with a grade of "C" or better

BIOL201 Human Anatomy & Physiology (3 Credit Hours)

This course will focus on the foundations and principles of Anatomy and Physiology and provides students with in-depth information about the human body's design, structures, and functions. Students will learn the verbiage, anatomy and physiology, and pathology of each body system. Topics include body organization, homeostasis, cytology, histology, skeletal, muscular, nervous systems, and special senses.

BIOL201-L Human Anatomy & Physiology Lab (1 Credit Hour)

This course is the laboratory component of human anatomy and physiology that consist of fundamental principles of cell biology, tissues, and organs creating the integumentary, skeletal, muscular, and nervous systems. This course sequence studies anatomy and physiology with an emphasis on the structure and functions of systems. Principles of human anatomy and physiology will be displayed using anatomical models, drawings, dissections, non-invasive hands-on examination of physiological roles, and reports on clinical case studies.

BITH100 Introduction to the Bible (3 Credit Hours)

This course traces the history of the Bible and includes discussions of inspiration, the biblical canon, major manuscripts, textual criticism, early translations, and modern versions.

BITH101 Understanding the Old Testament (3 Credit Hours)

A survey of the Old Testament. Emphasis is placed on the major themes, key scriptures, and major personalities of each book. The historical and literary backgrounds of the books are covered

BITH102 Understanding the New Testament (3 Credit Hours)

An introduction to the New Testament that examines major themes, broad divisions, key scriptures, major personalities, and the structure and context of each book. Literary and historical backgrounds are also examined.

BITH104 Praying with Power (3 Credit Hours)

This course aims at inspiring students; giving them the courage to pray for the impossible and helping them find the persistence to see their prayers to completion.

BITH106 Christian Living (3 Credit Hours)

This course introduces the student to patterns and principles of Kingdom living applicable to life and ministry.

BITH107 Foundations of Leadership (3 Credit Hours)

From Moses to the Lord Jesus, to the Apostles, the Bible is a great text on leadership. Basic principles of leadership and practical insights will be covered from a biblical perspective.

BITH109 Preparing for Christian Ministry (3 Credit Hours)

This course will help students discover their calling and inspire them to place their God given gifts at the Lord's disposal. Principles of biblical vision and spiritual leadership are covered to help students become powerful servants of the Almighty.

BITH200 Biblical History of Israel (3 Credit Hours)

The Bible tells the story of God's redemptive work in the life and death of Jesus Christ through the human history of the nation of Israel and the early church. This course helps the student pinpoint the place and time of major events in salvation history.

BITH202 Christian Education in the Church (3 Credit Hours)

This course provides the student with biblical, historical, and theological foundations of Christian education. The student will be led to explore principles for the effective implementation of education programs in the local church.

BITH300 Acts (3 Credit Hours)

The book of Acts, also referred to as the "Acts of the Apostles" or the "Acts of the Holy Spirit", presents the exciting story of the beginning of the church. Through a rigorous exposition of the book of Acts, students gain a greater understanding and appreciation of the early disciples' commitment to the fulfillment of the Great Commission.

BITH301 Old Testament Books of Poetry (3 Credit Hours)

The poetic books of Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon are covered in detail. Historical background information and theological themes of each book are outlined.

BITH302 Epistles of Paul I (3 Credit Hours)

This course is a study of the ministry and teachings of the Apostle Paul as recorded in the Pauline Epistles. The life setting of each letter is related to Paul's journeys described in the book of Acts. Special attention is given to the major theological themes of the epistles. Part I covers the Book of Galatians through II Thessalonians.

BITH304 Romans (3 Credit Hours)

This course will provide an in-depth and exegetical study of the Epistle to the Romans emphasizing its contribution to Christian theology and life.

BITH305 Systematic Theology I (3 Credit Hours)

This course is an overview of the theological areas of prolegomena, revelation, theology proper, anthropology, and Christology.

BITH306 Systematic Theology II (3 Credit Hours)

This is an overview of the theological areas of anthropology, Christology, and pneumatology.
Prerequisite(s): BITH305 with a grade of "C" or better

BITH307 Church History (3 Credit Hours)

This course is an overview of how the Church's doctrine, faith, and practice developed from Pentecost to the time of the Protestant Reformation.

BITH309 Spiritual Warfare and Divine Healing (3 Credit Hours)

This course moves participants beyond the natural world into the realm of the Spirit. Tactics of the enemy are analyzed and strategies of spiritual warfare assuring victory over the principalities and powers of the spirit world are explained. Guidelines for receiving and ministering healing will also be covered.

BITH310 Divine Healing (3 Credit Hours)

This course is designed to help students gain greater confidence and competence in the actual practice of those ministry skills that will be needed in the student's anticipated ministry role. Mentoring is provided through both individual meetings with an experienced practitioner and peer ministry reflection groups.

BITH400 Church Planting in the 21st Century (3 Credit Hours)

This course will provide the student with an overview of the theology, theory, and practice of a church-planting ministry. Special attention will be given to a model of evangelism for church planting, to the Pauline cycle, and to contemporary models of church planting.

BITH401 Systematic Theology III (3 Credit Hours)

This course is an overview of the theological areas of soteriology, ecclesiology, and eschatology.
Prerequisite(s): BITH306 with a grade of "C" or better

BITH402 General Epistles (3 Credit Hours)

The course provides a close reading of James, I Peter, II Peter, I John, II John, and Jude with special attention given to literary, socio-historical, and theological understanding of the epistles.

BITH404 Principles of Church Administration (3 Credit Hours)

The purpose of this course is to help each student identify, understand, and develop the fundamental skills of church administration and leadership in a Christian setting.

BITH406 Old Testament Major Prophets (3 Credit Hours)

This course is a study of the books of Isaiah, Jeremiah, Lamentations, Ezekiel, and Daniel. Historical background information and theological themes of each book are outlined.

BITH407 Old Testament Minor Prophets (3 Credit Hours)

This course is a study of the books of Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah, and Malachi. Historical background information and theological themes of each book are outlined.

BITH408 Hebrews (3 Credit Hours)

This course is a detailed study of the Epistle to the Hebrews.

BITH409 Biblical Preaching (3 Credit Hours)

The principles and practices of crafting and delivering a biblical sermon will be outlined and demonstrated.

BITH410 Survey of Pastoral Ministry (3 Credit Hours)

The Biblical mandates and principles govern the task of the church in edifying and equipping the saints for service; home and hospital visitation; worship; and church ceremonies.

BITH450 Biblical Interpretation (3 Credit Hours)

The aim of this course is to develop a working knowledge of the basic skills of biblical interpretation. Students will be introduced to the various skills needed to work with the different types of literature, or genre, found in the Bible as well as matters of context and content. The goal of this course is to help students to become skilled, lifelong exegetes of God's Word.

BITH502 The Gospels/The Life of Christ (3 Credit Hours)

A chronological and synthetic study of the Gospels' accounts of Christ's birth, life, death, resurrection, and ascension.

Prerequisite(s): Graduate School status

BITH551 Biblical Interpretation (3 Credit Hours)

Introduction to the science of hermeneutics; the various literary forms in the Bible, use of OT in NT, typology, the various methods, and tools of exegesis and exposition. Alleged contradictions in Scripture and the resolutions of these putative contradictions proposed by orthodox, biblical interpreters, relevant interpretation techniques, and their significance for the broader enterprise of biblical exegesis.

Prerequisite(s): Graduate School status

BITH571 Systematic Theology I (3 Credit Hours)

This course is an overview of the theological areas of prolegomena, revelation, theology proper, anthropology, and Christology.

Prerequisite(s): Graduate School status

BITH575 Comparative Religions (3 Credit Hours)

Comparative Religion is the branch of the study of religions concerned with the systematic comparison of the doctrines and practices, themes, and impacts (including migration) of the world's religions.

Prerequisite(s): Graduate School status

BITH576 Christian Ethics and Excellence (3 Credit Hours)

This course will approach ethics on a scriptural basis. It will not be too concerned with secular ethics, either traditional or contemporary, except as they relate to Biblical ethics.

Prerequisite(s): Graduate School status

BITH599 Theology Thesis (3 Credit Hours)

This course examines the nature, history, and current trends in biblical theology. Students will study, research, and explore areas in Old Testament Biblical theology and New Testament theology.

Prerequisite(s): Graduate School status

BITH600 Apologetics (3 Credit Hours)

In this course, learners compare biblical, historical, and recent approaches to defending the faith in God, Christ, and Scripture. The course emphasizes the apologetics of Peter among Jews in Jerusalem (Acts 2), and Paul among the Gentiles in Athens (Acts 17). It compares the still influential approaches of Augustine and Aquinas but focuses primarily on the approaches of six apologists who led in the resurgence of evangelicalism during the last half of the twentieth century.

Prerequisite(s): Graduate School status

BITH601 Contemporary Theology I (3 Credit Hours)

This course introduces students to the major movements and thinkers, theologians, and philosophers in the Christian tradition since the eighteenth-century Enlightenment, together with an examination of their philosophical backgrounds.

Prerequisite(s): Graduate School status

BITH602 Contemporary Theology II (3 Credit Hours)

This course introduces students to the major movements and thinkers, theologians, and philosophers in the Christian tradition since the eighteenth-century Enlightenment, together with an examination of their philosophical backgrounds.

Prerequisite(s): Graduate School status

BLAW310 Legal Environment (3 Credit Hours)

Introduction to the dynamic legal, economic, and social/Political world in which business entities operate, including the legal system, alternative dispute resolution, contracts, torts, employment law, business organizations, ethical, and global factors.

BLAW500 Business Law (3 Credit Hours)

This course will focus on providing students with a clear understanding of the legal environment whereby business decisions are formed, and to develop the skills needed to be productive business leaders. Students are introduced to the complex legal regulations and court decisions impacting those in business. Topics include corporate law, administrative law, criminal law, international law and trading, torts and product liability, and employment law.

Prerequisite(s): Graduate School status

BLAW501 Healthcare Legal and Ethical Issues (3 Credit Hours)

This course will focus on legal and ethical issues in healthcare. Students examine the legal, ethical, and moral dilemmas healthcare professionals face. Topics include healthcare law and ethics, ethical decisions, contracts, medical records and informed consent, privacy law, and HIPAA.

Prerequisite(s): Graduate School status

BSKN100 Introduction to Sport Management (3 Credit Hours)

This course will provide an outline of the sports industry that presents essential knowledge and ability necessary for the sport manager to address sport business problems. Emphasis is on preparing, organizing, leading, commanding, budgeting, and evaluating throughout the framework of an organization or department connected to sports or physical activity.

BSKN101 Introduction to Kinesiology (3 Credit Hours)

This course will provide orientation to the field of kinesiology, including history, and the fields of physical education, athletic training, health, and exercise science.

BSKN200 Concepts of Fitness and Wellness (3 Credit Hours)

The course will focus on the research of physical fitness, training fundamentals, nutrition, body framework, stress management, approved exercise, and health practices with the intent to lifelong fitness and the wellness process.

BSKN210 Event Management (3 Credit Hours)

This course explores the policies, procedures, and safeguards affiliated with recognition, analysis, preparation, and control of the operational, financial, and legal issues of event planning.

BSKN225 Prevention & Treatment of Athletic Injuries (3 Credit Hours)

This course will focus on an overview of athletic injuries and illnesses, safeguards, and essential means of treatment for injuries. Topics include the anatomy of typical injuries, evaluation skills, preventive procedures to lower the frequency of injuries, and an understanding of crucial treatment approaches to be used after injuries occur.

BSKN309 Organization and Administration (3 Credit Hours)

This course will provide students with the fundamental concepts, principles, and practices related to business organization and the functional domains of management. Topics include four pillars of management: planning, organizing, leading, and controlling.

BSKN301 Motor Behavior and Control (3 Credit Hours)

This course will focus on a comprehensive examination of the assessment, evaluation, and motor development performance of children and adolescents. Topics include theories of how movements are performed, factors altering motor learning, and motor development throughout the lifespan.

BSKN303 Anatomical Kinesiology (3 Credit Hours)

This course will examine and study Anatomy and Physiology, highlighting human movement, nutrition, and exercise science. Students will research anatomical elements and the functions involved in gross motor movement. Structured anatomy, primary movers of each joint, and muscle utilization for specific sports actions will be examined.

BSKN311 Technology in Health and Kinesiology (3 Credit Hours)

This course will focus on up-to-date technology in health and kinesiology, the application of commercial software to health and kinesiology frameworks and employ computer networks for communications and analysis.

BSKN313 Physiology of Exercise (3 Credit Hours)

The course will focus on the physiological fundamentals needed to identify skilled movement. Responses of the human body to exercise with significance on appropriate interventions in various education, health promotion, and human performance settings will be examined. Topics include neural control during physical activity, skeletal muscle contraction, gas exchange and transport, aerobic and anaerobic energy sources for muscular activity, temperature regulation during exercise, body composition, and weight control.

BSKN313-L Physiology of Exercise Lab (3 Credit Hours)

This laboratory course will focus on experiencing primary exercise physiology regarding the cardiovascular, respiratory, metabolic, and skeletal muscle systems. Explains the body's biological responses to exercise with specified testing and assessment procedures frequently used in Kinesiology. The labs are designed to give students practice in assessing and thinking critically about the physiology of exercise.

BSKN315 Resistance Training & Conditioning Techniques (3 Credit Hours)

This course will focus on athletic conditioning and strength training. Students will track and analyze resistance training as it relates to athletics. Topics include structured bodyweight training, strength training, speed and agility training, and the physiology of focus is on functional strength training, which includes functional movement, mobility, and principles of strength training and conditioning.

BSKN317 Structural Kinesiology (3 Credit Hours)

This course examines biological systems and physical principles as implemented in human movement and the connection of these systems and principles to the progress of the study of human movement. Anatomy, kinesiology, and biomechanics as they relate to sports and exercise will be discussed.

BSKN321 Legal Issues in Sport & Physical Activity (3 Credit Hours)

This course will focus on the field of exercise science and its connection to health science, sports, and physical activity. Students will study a variety of exercise science matters. Topics include professionalism, ethics, certification and licensure, career opportunities, evidence-based practice, and foundational concepts of many subdisciplines.

BSKN350 Level IssuBSKN403 Measurement and Evaluation (3 Credit Hours)

This course addresses measurement theory and statistics used in evaluating health and human performance. Emphasis on analyzing and interpreting data in different environments. Descriptive and inferential statistics, correlation, t-tests, and linear regression pertaining to kinesiology data will be used throughout lectures and hands-on learning opportunities.

BSKN401 Biomechanics (3 Credit Hours)

This course will focus on the basic concepts of mechanics used to study biological systems. Mechanical properties of biological tissue, kinematics, muscle actions, joint structure, and function are examined. Biomechanical concepts and their relationship to the basic understanding of therapeutic interventions, musculoskeletal examination, and musculoskeletal evaluation will be studied within this course.

BSKN403 Measurement and Evaluation (3 Credit Hours)

This course addresses measurement theory and statistics used in evaluating health and human performance. Emphasis on analyzing and interpreting data in different environments. Descriptive and inferential statistics, correlation, t-tests, and linear regression pertaining to kinesiology data will be used throughout lectures and hands-on learning opportunities.

BSKN405 Exercise Testing and Prescription (3 Credit Hours)

This course will focus on giving students a chance to use and have knowledge of appropriate fitness testing equipment and guidelines. They will learn to utilize the data obtained through fitness testing to prescribe proper exercise programs. Students will learn the criteria and protocols for safe and productive exercise testing for standard and special populations.

BSKN413 Internship in Kinesiology (3 Credit Hours)

For this course, students will work and learn outside of the classroom through a supervised internship with, but not limited to corporate fitness centers, rehabilitation centers, hospitals, recreation centers, professional sports, athletic

administration, sports marketing, and similar agencies and organizations. This experience enables students to integrate classroom theory with practical experience.

BSKN420 Skills & Techniques: Fundamental Movement (3 Credit Hours)

This course provides students with the knowledge and skills related to the principles and practices of fundamental movement, the application and relevance of fundamental training regarding sports, and the implementation of these skills and techniques over a lifespan. Specialized and complex skills and techniques that involve various body parts and movement patterns found in daily movement and specific sports will be studied in detail.

BSKN425 Theory of Athletic Coaching (3 Credit Hours)

This course will focus on the theory, organization, and administration of athletic programs. Areas of concentration will include the coach's role, developing a coaching philosophy, athlete motivation, leadership, teamwork, ethics, coaching technology, budgeting, fundraising, recruiting, and successful coaching practices. Other topics will concentrate on sports, coaching a diverse group of athletes, sportsmanship and behavior, and the illegal use of performance-enhancing drugs in sports.

BSKN450 Pre-Athletic Training Internship (3 Credit Hours)

This course is designed for the pre-athletic trainer as an introduction to the field. Topics of focus will be the requirements and duties of the athletic trainer and the profession, first aid, CPR certifications, and for the student to receive firsthand experience in the clinical and competitive setting. Students will receive direct instruction under a certified athletic trainer's supervision and gain a wealth of knowledge through this hands-on experience. This internship will prepare the student with the clinical training experience required for this healthcare profession.

BSKN460 Seminar in Sports Management (3 Credit Hours)

This upper-level seminar course will examine the complete environment of sport management and entertainment management as observed by top executives in the field. Information in the Business and Sport and Entertainment Management courses are implemented in blueprint and problem-solving through the application of real-life scenarios. An analysis and assessment of present and ongoing issues through operations, marketing, finance, human resources, law, and strategic management. Topics include strategic thinking, global perspectives, and practical business research.

Prerequisite(s): Course is to be taken in the last semester of the Senior year.

BSKN500 Statistics in Kinesiology (3 Credit Hours)

This course focuses on the study of statistical methods related to the field of exercise science. Students will analyze data and stats using technology applications while testing hypotheses, entering data, file configuration, and statistical use and selection to interpret the output. This analysis and evaluation of variables will be analyzed and interpreted using statistics to evaluate human performance and health in different environments.

Prerequisite(s): Graduate School status

BSKN502 Kinesiology Literature (Credit Hours)

This course is designed to study literature, problems, critical issues, and the promotion of health and sports management related to kinesiology. The identification of credible research and the understanding of scientific literature will be studied within this course. Focus on detailed and in-depth knowledge and study of muscle function, body movement and mechanics, kinesiology history, and the psychological impact sports has on athletic performance will be addressed in this course.

Prerequisite(s): Graduate School status

BSKN504 Kinesiology Research Methods (3 Credit Hours)

This course will study current research topics and methods, concepts, research evaluation, formulation and development of hypotheses, research designs and types, techniques, and statistics found within kinesiology. The course will focus on conducting and understanding research and its relevance to the understanding and purpose of

research studies within this profession. This course will teach students the proper way to conduct kinesiology-related research using technology and present written research.

Prerequisite(s): Graduate School status

BSKN510 Motor Behavior & Learning (3 Credit Hours)

This course will focus on motor control, development, and learning behaviors throughout a life cycle of growth and development. Mechanics of motor behavior and what influences motor learning will be covered in this course. The study of development and movement from birth through adulthood will be studied, along with the teaching of movement and how it influences and impacts motor development, behavior, learning, and human health.

Prerequisite(s): Graduate School status

BSKN512 Exercise Physiology (3 Credit Hours)

This course will focus on the human body's response to exercise with a focus on ingenious interventions in education, health promotion, and human performance environments. This course provides the fundamental information crucial to an in-depth understanding of the effects and outcome of exercise on the human body regarding Sports Medicine and Exercise Science.

Prerequisite(s): Graduate School status

BSKN513 Sports & Recreation Organizational Behavior (3 Credit Hours)

This course will focus on regulating behavior within sports, recreation, and health organizations. The course will address organizational, management, ethical leadership, and human personnel supervision matters. Topics include theories of regulative behavior, fundamentals of organizational behavior upon logistics outcomes in an ever-changing workplace, and the importance of the team approach to organizational effectiveness.

Prerequisite(s): Graduate School status

BSKN514 Kinesiology Research (3 Credit Hours)

This course will study essential research methods and designs utilized in kinesiology research. The course will focus on the critical evaluation of research studies and the use of different research methods with a focus on sports and physical activity.

Prerequisite(s): Graduate School status

BSKN516 The Psychology of Health and Exercise (3 Credit Hours)

This course introduces students to health and exercise while providing students with the knowledge of behavioral changes among individuals and groups regarding lifetime health, physical activity, and the practice of psychology. The study and examination of the psychological benefits and relationship between exercise and the promotion of healthiness, as well as negative behaviors related to exercise. Psychologists use research and evaluation to determine if athletes are prepared mentally and physically for training and competition or emotionally if injury occurs. Students will investigate the social factors of health, the promotion of health, and the psychological factors through various topics such as stress, sickness, and pain while researching the benefits of behavior change in relation to health amongst groups and communities.

Prerequisite(s): Graduate School status

BSKN520 Exercise Measurement and Evaluation (3 Credit Hours)

This course will focus on the foundations for making reliable and valid decisions regarding scientific concerns with exercise, health, and sports. Sports and exercise data will be supported with evidence-based practices and approaches to determine proper decision-making and reliable evaluation. Researching, understanding, and interpreting data, methods, and techniques to analyze results will be studied while focusing on applying statistical procedures and developing assessment tools, research methods, and techniques.

Prerequisite(s): Graduate School status

BSKN521 Program Design, Implementation & Evaluation (3 Credit Hours)

This course will focus on the design, hands-on experience, execution, and evaluation methods for exercise and sport science, health promotion, recreation, and sport management. This course will focus on research designs (theoretical and applied), needs assessment, gathering data, program progress and review, grant proposals/funding, research review, and ongoing

Prerequisite(s): Graduate School status

BSKN522 Energy, Metabolism, and Adaptation (3 Credit Hours)

This course will analyze the systems of energy transfer, exercise metabolism, and adaptations during training and examine the process relating to metabolism in the human body with the understanding of how energy is produced and utilized for healthy living with exercise throughout a person's life. Students will study the shift of energy and its influence on prevention, disease, and treatment.

Prerequisite(s): Graduate School status

BSKN523 Entrepreneurial Management in Kinesiology (3 Credit Hours)

This course will focus on Kinesiology's business, organizational, and technological features. This course provides students with knowledge in the areas of communication, technology, and job expertise in the business and entrepreneurial form of kinesiology.

Prerequisite(s): Graduate School status

BSKN524 Physiology of Muscle (3 Credit Hours)

This course will focus on building and developing an in-depth understanding of the skeletal muscle and structure, its reaction to training and activity, and the components that impact them in various situations. Students will examine the following three mechanisms: muscle tension, metabolic stress, and muscle damage to determine the impact of positive and negative regulators of the skeletal muscle.

Prerequisite(s): Graduate School status

BSKN525 Kinesiology Strategic Management (3 Credit Hours)

This course will focus on the management of sports, recreation, and health organizations from a common management viewpoint, highlighting the creation, execution, and evaluation of organizational plans. This course provides students with definite knowledge and skills related to the strategic management of sports and fitness organizations. Emphasis on expanding an understanding of how firms among the sports industry establish and execute competitive strategies.

Prerequisite(s): Graduate School status

BSKN526 Coaching Psychology (3 Credit Hours)

This course will provide students with an outline of coaching sports and participating in sports and exercise from a psychological standpoint. Fundamental principles of the psychology of the individual as well as group behavior will be explored. Topics include motivation, stress, communication, group cohesion/dynamics, leadership, and reinforcement.

Prerequisite(s): Graduate School status

BSKN527 Sports & Fitness Nutrition (3 Credit Hours)

This course will develop an understanding of the relationship between exercise, sports training, and proper nutrition and the impact these components have on a person's health and energy. Nutritional plans will be developed that will focus on and aid the appropriate health, performance, and wellness of athletes, teams, as well as recreational and elite athletes.

Prerequisite(s): Graduate School status

BSKN528 Expert Performance in Sports (3 Credit Hours)

This course will focus on expertise in athletic performance with the focus on the progress and support of experts. Emphasis is placed on ideal and practical viewpoints on the study of sport expertise as they intertwine with issues

regarding sport psychology, race, aging, gender, or other sociocultural factors. Expert performance in sports is studied through research and specialist, where mental presentations allow experts to prepare, plan, and adjust as needed to perform at an expert level.

Prerequisite(s): Graduate School status

BSKN529 Ethical Issues in Sport Psychology (3 Credit Hours)

This course provides an overview of the ethical practices and issues found in the performance, exercise, and sports psychology setting. The focus of this course is to build knowledge and exposure to students about ethical decision-making, awareness opportunities, and the impact one makes as a sports psychology professional in the field. Students will be introduced to various ethical principles, guidelines, and issues professionals face in sports psychology, as well as ethical situations that occur in the field daily. The research will be conducted in various ways to determine the correct ethical decision for given circumstances.

Prerequisite(s): Graduate School status

BSKN530 Kinesiology: Psychosocial Aspects (3 Credit Hours)

This course will examine a range of factors that affect performance. Students will learn how to apply health, exercise, physical activity, and psychological principles to human performance, comprehending both the physical and psychological principles and outcomes. Topics include leadership, motivation, competition, and performance.

Prerequisite(s): Graduate School status

BSKN532 Kinesiology Biomechanics (3 Credit Hours)

This course will focus on principles and laws applying to sports, exercise, and all activities of daily living. Students will examine human movement logistics and develop recommendations for improvement or intervention.

Prerequisite(s): Graduate School status

BSKN534 Disparities of Health (3 Credit Hours)

This course will focus on the determining factors that influence the health outcomes of the most detrimental populations in the United States. Extra attention will be designated to socioeconomic, racial, ethnic, and gender status and their connection with health disparities and inequities.

Prerequisite(s): Graduate School status

BSKN536 Team Dynamics (3 Credit Hours)

This course will focus on team building, enhance teamwork and collaboration, and assist team performance through constant learning and improvement. Best practices for building a team and coordinating individual and team goals will be examined.

Prerequisite(s): Graduate School status

BSKN537 Program Planning for Health Promotion (3 Credit Hours)

This course will assess, implement, and evaluate health promotion programs while incorporating communication, education, and change to engage individuals and communities in choosing a healthy lifestyle

Prerequisite(s): Graduate School status

BSKN548 Psychological Aspects of Sports Injury (3 Credit Hours)

This course is designed with the psychological factors and strategies related to sports injuries in relation to the experience and treatment of athletic injuries. The course will focus on and provide students with a better understanding of proper rehabilitation of said injuries and the emotional and mental impact the injuries have on athletes. Advancement in the psychological details of sports injuries allows students to gain knowledge and experience while being exposed to various sports injuries. This exposure allows for psychological consideration when dealing with athletes that may be dealing with mental health factors such as being angry, bored, depressed, fearful, anxious, or dealing with substance abuse.

Prerequisite(s): Graduate School status

BSSP200 Performance Coaching (3 Credit Hours)

This course will focus on the foundational infrastructure to help professionals learn the skills required to effectively guide and collaborate with clients and athletes from various backgrounds. Various techniques to continuously encourage them to improve their skills and reach their fullest potential will be examined.

BSSP205 Human Sexuality (3 Credit Hours)

This course will focus on the many aspects of sexuality, involving sexual behavior, sexual development, sexual orientation, pregnancy and birth control, childbirth, sexual abuse and treatment, pornography, and legal, political, and cultural issues. Students will indicate an understanding of the major themes and theories in the examination of sexuality and apply course theory to real-world circumstances.

BSSP300 Methods of Coaching (3 Credit Hours)

This course will focus on significant coaching theories, methods, practices, and results. Current research and practice are analyzed for basic and advanced training procedures. Topics include first principles in coaching, coaching cases and analyses, coaching decision-making, and other current issues.

BSSP310 Introduction to Counseling (3 Credit Hours)

This course will focus on the counseling profession's purposes, procedures, and expected effects. The vital educational, historical, philosophical, and psychological fundamentals of counseling will be examined. The course is also designed to provide beginning-level concepts and skills required for certification and licensure.

BSSP400 Psychosocial Aspects of Sport (3 Credit Hours)

This course will focus on the social and psychological views of sports and exercise. Topics include motivation, stress and coping, aggression, moral development, team building and cohesion, competition, and leadership. Significance will be on the role of sport psychology in encouraging participants' understanding, emotion, and behavior in physical activity and sports settings.

BSSP405 Psychology of Coaching (3 Credit Hours)

This course introduces current research and theories regarding coach-athlete relationships and the coaching profession, including leadership, psychosocial factors, and the performance of teams and athletes. Strategies for effective coaching are presented. Topics include motivation, stress, communication, group cohesion/dynamics, leadership, and reinforcement.

BSSP410 Health Promotion (3 Credit Hours)

This course will focus on arranging and exercising health promotion programs, including health communication, health education, policy support, environmental change, health service provision, and community mobilization. The concepts of health, health promotion, and disease prevention linked to age and cultural values are explored.

BSSP415 Applied Exercise Science (3 Credit Hours)

This course will focus on how sports performance professionals collaborate with athletes to nurture health and human performance and execute content knowledge to a sports performance experience.

BSSP420 Advanced Nutrition (3 Credit Hours)

This course will focus on a comprehensive study of nutrients' biochemical and physiological processes and their correlation to health and disease. The digestion, absorption, and transport of nutrients are examined. The cohesive regulation of metabolism at the physiological, cellular, and molecular levels concerning altered nutritional and hormonal status is highlighted.

BSSP440 Internship in Sport Psychology (3 Credit Hours)

This course allows students to exercise the principles and theories of sport and exercise psychology in various settings and apply a collection of performance-enhancement methods with coaches and athletes in a well-supervised environment.

CBUS543 Advanced Business (3 Credit Hours)

In this course, you will gain the tools to analyze strategy across time, geographies, and institutions.

Prerequisite(s): Graduate School status

CBUS582 Organizational Development & Change (3 Credit Hours)

This course provides an orientation to leadership development vision and ethics, developing appropriate strategies, perspectives, and principles for training leaders.

Prerequisite(s): Graduate School status

CMCN110 Public Speaking (3 Credit Hours)

Theory and practice for the preparation and delivery of speeches. Preparation for professional presentations. Use of multimedia technologies in oral presentations.

CMCN210 Sports Communication (3 Credit Hours)

This course will focus on how to adequately and professionally deliver information related to sports. Students will analyze the role of sports communication and consider the context, policies, services, systems, material, and organizational components of media communication in the sports industry.

CMCN345 Social Media Communication (3 Credit Hours)

This course focuses on social media standards for content, frequency, imagery, and the logistics behind each. Emphasis on how social media impacts publicity, marketing, product services, and other dynamics of business communications will be studied in this course.

ECON101 Microeconomics (3 Credit Hours)

The focus of the course is to provide the student with a basic understanding of economic literacy. Explores the economy that includes topics of economic growth, business cycle, national income, scarcity, opportunity cost, competitive pricing, and the role of the banking system and international trade. (3 Credit Hours)

ECON102 Macroeconomics (3 Credit Hours)

This course follows ECON 101 in continuing to build foundational tools for the exploration of macroeconomics. The course analyzes the aggregate dimensions of a market-based economy. Introduces the economic research of important macroeconomic factors such as output, unemployment, inflation, interest rates, and exchange rates that affect the economy. The course will provide students with a structure for understanding the entire economy and the different interactions among households, businesses, and governments. Within this course, the focus will include the supply of goods, services produced, demand, the price system, and consumer theory.

Prerequisite(s): ECON101 with a grade of "C" or better

ECON500 Economics (3 Credit Hours)

This course will focus on the utilization of microeconomic tools for business decision-making. Students will use current tools, models, and principles to evaluate data to create expectations, reports, and plans. Topics include theoretical and empirical demand, market conditions and regulatory constraints, short-run and long-run planning, and domestic and international conditions influencing the firm's efficiency and growth.

Prerequisite(s): Graduate School status

EDUC106 Introduction to Education (3 Credit Hours)

The focus of this course is to introduce future educators to the complex requirements and responsibilities within the classroom that will focus on the ever-changing profession and the importance of developing student learning by creating high-quality teachers that implement effective teaching strategies.

EDUC201 Teaching, Learning & Growth (3 Credit Hours)

The focus of this course is to create a classroom where educators evaluate their teaching through student learning and create a classroom culture that embraces and encourages a growth mindset. Teachers will evaluate their own teaching strategies and differentiate practices to support teacher and student learning and growth.

EDUC391 Foundation of Inclusion Education (3 Credit Hours)

The focus of this course is to effectively fulfill the needs of an inclusion classroom while implementing teaching strategies that support student learning and growth. This course focuses on implementing accommodations and supporting students' social and emotional needs while properly modifying the curriculum to support co-teaching within an inclusive classroom.

EDUC430 Classroom Management (3 Credit Hours)

This course explores the school and classroom environment and the relationships among individuals that foster learning. Focus is on the practical aspects of classroom organization and management for establishing and maintaining a safe and productive classroom.

EDUC440 Reflection and Professional Growth (3 Credit Hours)

The focus of this course is to provide educators with the tools and information needed to properly reflect on their teaching procedures by engaging students using a variety of teaching strategies that support a diverse set of students.

EDUC456 Curriculum Planning and Assessments (3 Credit Hours)

This course provides the theoretical and practical foundation for curriculum design and management of instruction and for the use of formal and informal assessment strategies appropriate for evaluation and research.

EDUC 473 Teacher Residency (3 Credit Hours)

The focus of this course is to build connections and relationships with students through residency experiences. This in-field, on-the-job training will teach future educators how to build purposeful relationships amongst various demographics to ensure positive relationships are established so that the learning needs of all students are met.

ENGL101 Introduction to Academic Writing (3 Credit Hours)

Designed to introduce students to the critical thinking, reading, and writing skills required in the University and beyond. This course will focus on writing effective, well-argued essays.

ENGL102 Writing and Research About Culture (3 Credit Hours)

Through exploration of cultural themes, students will build on and advance the thinking, reading, and writing skills learned in English 101 while focusing on rhetoric and research. Satisfies diversity and international requirements.

Prerequisite(s): ENGL101 with a grade of "C" or better

ENGL212 Literature and Other Media (3 Credit Hours)

Explores the relationship of literature to other arts. Content varies. May be repeated once for credit when the topic changes.

Prerequisite(s): ENGL102 with a grade of "C" or better

FNAN300 Business Finance (3 Credit Hours)

Development and application of theories and principles of finance for incorporated and unincorporated businesses.

FNAN537 Financial Management (3 Credit Hours)

This course analytical tools for financial management decisions, including financial statement interpretation, financial performance evaluation, financial forecasting, growth management, corporate financing, financial markets, business valuation, and capital budgeting.

Prerequisite(s): Graduate School status

HCMG201 Principles of Healthcare Management (3 Credit Hours)

This course provides managerial knowledge found in the healthcare industry. This is an introductory course on the principles and healthcare management organization that focus on state and federal regulations and requirements and prepare students for managerial positions in the current healthcare industry. Healthcare and medical terms, behaviors, attitudes, time management, and the social and political impacts on the institution of healthcare will be studied in detail throughout this course.

HCMG301 Legal Aspects and Compliance of Healthcare (3 Credit Hours)

This course will study the impact of legal issues and influences on how healthcare is administered in the United States. Students will study the local, state, and federal laws, regulations, mandates, policies, procedures, and practices linked to legal issues regarding health information, fraud and abuse, confidentiality, patient consent, and the proper delivery and methods found in the healthcare field. Emphasis on citizen rights and the legal system will be studied with a focus on the delivery of proper healthcare to a diverse population.

HCMG303 Principles of Healthcare Finance (3 Credit Hours)

This course studies finances and decision-making within the healthcare industry. Medicare, Medicaid, reimbursements, healthcare providers, cost, budgeting, risk management, and investment strategies will be studied in this course. Financial methods and the control of finances found throughout all healthcare organizations, and the techniques needed to manage finances will be studied along with the concepts and principles that are essential to a cost-efficient healthcare organization. Throughout this course, students will develop the managerial skills and techniques required of the ever-changing healthcare organizations to contribute successfully to this growing industry.

HCMG305 Community Health (3 Credit Hours)

This course will focus on the practices and programs of health education and the promotion of health within the community as well as the physical and mental health of individuals found within a particular area or region. Awareness of community health and the evaluation of programs and factors found within communities will be studied, along with the development of resources and patterns that impact the health of a particular community.

HCMG403 Comparative Health Systems (3 Credit Hours)

This course analyzes and studies significant healthcare systems in the United States and compares them to other countries using a wealth of comparative data. Finance, determinants, delivery, design, cost, quality, technology, and techniques are a few focus areas during the comparative study. These studies will promote the improvement and quality of healthcare systems nationwide.

HCMG405 Long-Term Care Management (3 Credit Hours)

This course studies a wide range of healthcare facilities and long-term services outside the hospital setting. The focus of this course will be on the management and services provided in adult care systems, assisted living facilities, nursing homes, home health care, and long-term wellness programs. Students will learn the importance of high-quality long-term care, the responsibility of providers, and ethical management and treatment throughout all these services. Management of long-term care provides for the needs of patients as they transition from a hospital to home or another institutional setting by utilizing community resources to ensure a variety of care options that meet the health needs of the patient by allowing the patient to live as independently as possible while their safety and health needs are met.

HCMG407 Health Information Principles & Practice (3 Credit Hours)

This course provides various health information, principles, policies, and procedures that focus on health records, standards, data sources, documentation, health information, and health services that connect the patient to their health data. Healthcare information systems and future management systems will be studied, along with the benefits and challenges of these given systems. Students will understand the importance of up-to-date systems that provide accurate patient information while protecting their confidentiality and providing high-quality healthcare.

HCMG409 Senior Seminar in Healthcare Topics (3 Credit Hours)

This course will conduct an in-depth study of the effect and impact of current healthcare trends nationwide. Topics of discussion and research will be, but not limited to, healthcare issues currently impacting healthcare systems, professionalism and opportunities for employment, government and legislative requirements, care management, retention, and development and growth of healthcare systems

HIST101 World Civilizations (3 Credit Hours)

Survey of the social, cultural, political, and economic patterns of change in world societies

HLTH110 Introduction to Health Promotion and Wellness (3 Credit Hours)

Core concepts, responsibilities, and competencies for health education specialists.

HLTH200 Basic Human Nutrition (3 Credit Hours)

This introductory course provides an overview of the principles of nutritional science. Subject matter includes description and functions of nutrients, digestion and absorption, effects of nutrient deficiencies and toxicities, requirements, food sources, nutrient interactions, dietary guidelines, and the role of nutrition in health and disease.

HLTH218 Drugs and Society (3 Credit Hours)

Historical, social, physiological, and legal aspects of drugs in our society.

HLTH405 Nutrition for Sports & Fitness (3 Credit Hours)

Nutritional requirements and physiological development for fitness and sports.

HLTH410 World Health Issues (3 Credit Hours)

Explore, analyze, and evaluate global health issues and health care.

HLTH412 Health and Sexuality (3 Credit Hours)

Topics are specific to the physiological, emotional, and social components of human sexuality.

HLTH440 Health Program Planning (3 Credit Hours)

Systematic investigation of health promotion programs including assessment, implementation, and evaluation. Graduate-level project under the direction of graduate faculty.

HLTH451 Stress Management (3 Credit Hours)

Analysis of causative and psycho-social stresses, intervening physiological mechanisms, and prevention and control.

HLTH452 Epidemiology (3 Credit Hours)

History, distribution, and patterns of diseases, causes, disease outbreaks, disease surveillance, and influences in different populations.

HLTH599 Coaching Thesis (3 Credit Hours)

This course is designed to examine theories and techniques in coaching through developing information, structure, and management skills. This course will provide students with the tools necessary to identify their own coaching style.

Prerequisite(s): Graduate School status

HSMG201 Principles of Hospitality Management (3 Credit Hours)

This course introduces fundamental management principles in hospitality. Students will study the history of the hospitality and tourism industry and explore the characteristics necessary for success in the industry. Topics include human resource issues, hotel and resort management, food and beverage management, event management, and trends in the hospitality industry.

HSMG301 Marketing Hospitality Services (3 Credit Hours)

This course is a study of modern marketing methods, concepts, and practices for the hospitality industry. Topics include market segmentation, quality services and products, professional sales, branding, consumer behavior, strategic planning, digital marketing, and social media.

HSMG303 Human Resources Development in the Hospitality Industry (3 Credit Hours)

This course will focus on human resource topics that are key for those entering the management level in the hospitality industry. Emphasis is placed upon the study of management and human resource systems common to the hospitality industry. Topics include training and development issues; performance evaluation; turnover; discipline and exits; and other related topics.

HSMG305 Quality Service Management in the Hospitality Industry (3 Credit Hours)

This course provides an examination and analysis of service delivery systems for the hospitality industry. Emphasis is placed on implementing a consumer-driven, policy-oriented, quality service program. Topics include Principles of Total Quality Management and outcome assessment.

HSMG307 Lodging Management (3 Credit Hours)

This course contains an in-depth look into the structure, organization, function, and development of lodging management. Lodging operations within this course include but are not limited to housekeeping, sales, marketing, finance, revenue, registration, audits, food and entertainment operations, human resources, and maintenance. Lodging management ensures a successful and profitable business by providing a gratifying and enjoyable experience for the customers.

HSMG400 Facility Management (3 Credit Hours)

This course focuses on the operations and maintenance of properties and grounds. It focuses on the importance of property-implemented procedures and security in the event of an emergency. Facility management ensures that all areas of the premises are properly tended to and taken care of. This includes repairs, safety access, maintaining a safe infrastructure, and making sure the grounds meet all legal codes and requirements.

HSMG401 International Travel and Tourism (3 Credit Hours)

This course is designed for the knowledge, skills, and abilities needed to increase career opportunities within the quickly growing and expanding tourism industry. It focuses on the operation, management, marketing, and relationships needed within the tourism industry. A wide array of topics includes supply, demand, forms, and types of tourism, customer service, and communication required in the expanding market. International travel and tourism study travel patterns, boarding, products, operations, and the importance of developing and promoting travel and tourism.

HSMG403 Hospitality Industry Entrepreneurship (3 Credit Hours)

This course will provide students with the concepts and business requirements of the hospitality industry. A focus on entrepreneurship concepts, construction of a business plan, restructuring, creativity, individuality, and research along with communication, customer service, financial management, economic development, risk management skills, and the skills required in providing customers with a specific and pleasant experience are a few of the topics covered within the course.

HSMG405 Senior Seminar in Hospitality Administration (3 Credit Hours)

This course provides students with an opportunity to take part in a detailed analysis of hospitality management topics. Students will gain a better understanding of industry trends, challenges, and managerial opportunities. Topics will include management challenges in service delivery, planning procedures, leadership and motivation techniques, management and control through numbers, human resource matters, and the influence of technology on human resources.

HSMG500 Feasibility in Hospitality & Tourism (3 Credit Hours)

Feasibility in Hospitality & Tourism-This course examines current issues and topics that are persuading the travel, tourism, and hospitality industry. The focus will be on strategic planning, design of systems, problem-solving models, and directing the opening of an effective hospitality or tourism business.

Prerequisite(s): Graduate School status

HSMG502 Contemporary Issues in Hospitality & Tourism (3 Credit Hours)

This course will focus on researching contemporary issues and topics that are persuading the travel, tourism, and hospitality industry. Students will investigate and examine current industry problems and developing issues involving the domestic and global hospitality industry.

Prerequisite(s): Graduate School status

INIT101 Information Technology and Applications of Data (3 Credit Hours)

This course explores the imperativeness of information management and its functions within the community, individuals, and organizations. Topics include an overview of systems and systems architecture, informational management, managing and organizational flows, and professional communication within internal and external settings.

ITED320 Technology in The Classroom (3 Credit Hours)

This course develops knowledge of both simple and complex media formats in the classroom. The course focuses on computer technology for lesson design and presentation, portfolio development, and classroom administration. Issues related to educational technology are addressed.

LEAD525 Contemporary Approaches to Leadership (3 Credit Hours)

Introduces students to the historical development of the leadership discipline. Special attention is given to the theoretical constructs that undergird major leadership paradigms, beginning with the Great Man Era and ending with the Age of Complexity. The course is sensitive to the interplay between management theory in the marketplace and its usefulness within a Christian context.

Prerequisite(s): Graduate School status

LEAD579 The Spirit Formed Leader (3 Credit Hours)

Distinctly Christian leadership begins and ends with Jesus. This course will invite students to imitate the leadership model of Christ as One who follows God by the power of the Holy Spirit. Students will learn how, with intercultural sensitivity, to steward a community on the mission of God in diverse contexts.

Prerequisite(s): Graduate School status

LEAD583 Current Issues in Leadership Studies (3 Credit Hours)

Leaders are agents of change who must know how change occurs, how to introduce it effectively into organizations, how to evaluate when and when not to introduce change, and the theological foundation for involvement.

Prerequisite(s): Graduate School status

LEAD584 Effective Conflict Resolution (3 Credit Hours)

This class explores various strategies, theories, and frameworks for analyzing, responding to, and resolving conflict. Students will learn practical and effective conflict resolution applications in various settings. Students will find opportunities in conflict, and work towards constructive outcomes supporting a negotiation philosophy.

Prerequisite(s): Graduate School status

LEAD599 Leadership Thesis (3 Credit Hours)

This course is designed to inspire, teach, and engage students in the process of learning leadership. Students will participate in research, exploration, discussion, and application of leadership skills. Students will evaluate their leadership traits and skills to improve their own leadership performance.

Prerequisite(s): Graduate School status

MATH103 Applied College Algebra (3 Credit Hours)

Functions and graphs including linear functions, quadratic and other polynomial functions, exponential, and logarithmic functions; zeros of polynomial functions; systems of equations and inequalities. Graphing calculator required.

MATH206 Mathematics of Finance (3 Credit Hours)

Simple and compound interest, annuities, and related topics. Graphing calculator required

Prerequisite(s): MATH103 with a grade of "C" or better

MATH301 Introduction to Statistics (3 Credit Hours)

This course covers the basic study of statistics. Introduction to the concepts and techniques as applied to a wide variety of disciplines. Topics include data collection, analysis, measures of central tendency, normal and sampling distributions, hypothesis testing, correlation and regression, interpretation of data, and probability.

Prerequisite(s): MATH103 with a grade of "C" or better

MBUS500 International Business (3 Credit Hours)

This course will focus on the study of business in an international context, with special attention focused on the problems peculiar to international business, as well as current trends, such as globalization, cultural environments, foreign exchange markets, and management of international operations.

Prerequisite(s): Graduate School status

MGMT201 Principles of Management (3 Credit Hours)

This is the introductory course in management. It is an introduction to effective management skills involved in planning, organizing, controlling, leading, and decision-making in organizational settings. This course will explore the core functions of management, the different forms of planning, organizational trends and tools, the diverse styles of leadership, and the management control process.

MGMT320 Management of Organizations (3 Credit Hours)

Study of management fundamentals and concepts by lecture and case method with emphasis on organizational behavior. Includes processes, structure, development of, and behavior in organizations.

MGMT350 Management Decision Games (3 Credit Hours)

This course focuses on different economic simulations/games that will demonstrate the main points of different situations that may be experienced in the business world. There is an emphasis on decision-making within an evolving environment using business games. Topics include individual decision-making, trust, collaboration, and information use and asymmetry.

MGMT 370 Small Business Management (3 Credit Hours)

This course will study the implementation of operating skills needed to produce a successful small business. The implementation of a business plan, determining business needs, incorporating management skills, and the

importance of the small business location regarding the public need will be covered in this course. Budgeting, managing inventory, purchasing, and how to avoid turnover will be studied to produce a small business resulting in a successful operation.

Prerequisite(s): MGMT201 with a grade of "C" or better

MGMT380 Business Organization and Management (3 Credit Hours)

This course covers a wide variety of business organization and management fields and will focus on the functions of accounting and finance while studying the operations of retail, wholesale, and manufacturing services. Business structures will be addressed through the study of stocks and bonds investments, organization, management, production, and marketing. The study and impact of interaction amongst groups, organizations, consumers, employees, and establishments will be covered in this course.

MGMT382 Human Resources Management (3 Credit Hours)

Recruitment, selection, training, evaluation, compensation, and development of human resources in organizations.

MGMT390 Manager as Negotiator (3 Credit Hours)

This course will focus on the negotiation and motivational skills that are expected of a professional and high-quality manager. The manager as a negotiator will exhibit professional and organizational skills, focus on relationship development, and negotiate with employees and other professionals while focusing on the achievement of goals set.

MGMT401 Ethical Decision Making (3 Credit Hours)

A study of domestic and global ethical issues in functional areas of business, foundations for decision-making, individual and cultural consciousness, and integrity.

MGMT403 Business Policy (3 Credit Hours)

This course focuses on how business firms develop, implement, and assess strategies and organizational policies. Students will gain knowledge of how strategies establish and influence the company's position within its industry. Topics include strategic management concepts and techniques, organizational analysis, and top-level management.

MGMT405 Principles of Conflict Management (3 Credit Hours)

This course will focus on the purpose and importance of the implementation of communication and conflict management and resolution skills. Focusing on effective communication skills and considering humans' emotional influences that contribute to conflicts such as culture, race, and gender, and how they impact anger and forgiveness, a variety of conflict resolutions will be studied. This course will assess and study strategies that promote a positive and effective work environment built on positive business relationships and established conflict resolution plans.

MGMT407 Managing Diversity (3 Credit Hours)

This course examines the effect diversity has in the workplace. Students will learn the advantages of a well-managed diverse workforce and develop solutions for managing diversity issues. This course will address ways to create a diverse environment through recruitment and retention, practices and policies, climate, and leadership. By applying the principles and techniques acquired, students should be able to better understand and work with a growing diverse workforce.

MGMT409 Information Systems for Managers (3 Credit Hours)

This course is designed to build knowledgeable managers in their ability to make informational technology (IT) decisions based on investments, project planning, creating systems, storing important information and data within the proper computer database systems, and the imperative role information technology plays in the business world.

MGMT411 Budget Analysis (3 Credit Hours)

This course provides the knowledge, capability, and use of budgeting skills needed to develop, examine, and identify a well-developed and structured budget. Measurements will be used and implemented to gauge a budget and establish an understanding of how to develop, manage, and improve a budget as issues arise. Development of budgeting programs, analysis of expenses and revenue, goal-setting systems, and managerial techniques of daily occurrences will be studied.

MGMT413 Operations Management (3 Credit Hours)

This course is designed to utilize strategies to produce high-quality goods and products created within the operations system that provide opportunities, growth, and profit. Research on the processes of distributing goods and services through networks will be examined, and many facets of mathematics and operational concepts will be involved in applying the requirements of the operations management course.

MGMT470 International Business (3 Credit Hours)

This course provides students with a basic understanding of the large field of international business. Focuses on the importance of learning the foreign economic, social, cultural, political, and legal environments. It examines the functioning of universal business and the international details of finance, accounting, marketing, and human resource management.

MGMT480 Marketing Management (3 Credit Hours)

This is a management-oriented course designed to give students an integrative framework for analyzing marketing programs and making marketing decisions.

MGMT490 Strategic Management (3 Credit Hours)

Integration of all areas of Business Administration with a focus on diversified and multi-business organizations.

MGMT500 Managing Information Technology (3 Credit Hours)

This course focuses on the function and administration of information systems. Students will learn how to devise, assess, and apply information technology systems in the business context. Topics include the influence of the function, control of information systems resources, and assessment of projects.

Prerequisite(s): Graduate School status

MGMT501 Operations Management (3 Credit Hours)

This course will focus on the integral concepts associated with operations and project management, recognize the opportunities for improving the procedures of an organization; addressing important issues and problems connected to Operations Management. Topics include operations methods, process design, capacity planning, facilities site and plan, inventory control, quality assurance, and project management.

Prerequisite(s): Graduate School status

MGMT502 Organizational Behavior & Leadership (3 Credit Hours)

This course will examine data-driven approaches individuals take to guide members toward organizational objectives and goals that are aligned with corporate procedures. Focus on applied learning and critical thinking, students will be able to apply knowledge of data systems to solve people and cultural problems; develop, inspire, and lead various talents; and establish the terms needed for favorable organizational change.

Prerequisite(s): Graduate School status

MGMT503 Project Management (3 Credit Hours)

This course will focus on the fundamentals of project management and the behavioral ability required to manage a project. Students examine the project life cycle and learn how to create an effective project from pre-implementation to completion. Topics include resource allocation, costs, time constraints, and project scopes.

Prerequisite(s): Graduate School status

MHCA500 Healthcare Information Systems (3 Credit Hours)

This course will focus on the essentials of health information management utilizing computer-based patient records. Significant areas of study in health information management are addressed, with a focus on the use of information as a benefit to the health care provider. The focus of this course is the importance of developing and setting procedures for the appropriate storage, maintenance, usage, and security of health information records.

Prerequisite(s): Graduate School status

MHCA501 Strategic Management in Healthcare (3 Credit Hours)

This course will focus on standards of strategic management and competitive evaluation to support strategy development for healthcare organizations. Students will gain current business and management knowledge that is applied to healthcare organizations that promote future success. Topics include mergers, diversification, vertical integration, and joint ventures.

Prerequisite(s): Graduate School status

MHCA502 Healthcare Delivery Systems (3 Credit Hours)

This course will focus on healthcare facilities and health delivery systems, including their mission, organization, universal functions, and staffing. Facilities are all examined and discussed, including hospitals, nursing homes, rehabilitation centers, health maintenance organizations, private and public outpatient clinics, and healthcare centers. Topics include accreditation standards, licensure agencies, reimbursement systems, legal/ethical issues, healthcare computerization, documentation, and regulatory requirements.

Prerequisite(s): Graduate School status

MHCA503 Healthcare Quality Management (3 Credit Hours)

The course will focus on the implementation of quality improvement methodologies, quality systems, risk management, key performance indicators, and quality improvement tools. Students evaluate process performance and assess improvement efforts. Topics include quality care outcomes, innovation, and internal/external consumer relationships.

Prerequisite(s): Graduate School status

MHCA504 Healthcare Economics and Finance (3 Credit Hours)

This course will focus on the basis for economic evaluation and financial management in the delivery of healthcare services, including principles of supply and demand. The plan and methods of financial reporting, including financial statements and balance sheets, are examined. The course also explores the financial, political, and economic aspects of universal healthcare. Topics include financial risk, insurance principles, and processes for healthcare.

Prerequisite(s): Graduate School status

MKTG200 Introduction to Marketing (3 Credit Hours)

This course provides students with a broad background on the nature and scope of marketing views used in business. It provides an overview of marketing concepts, tools, and analysis methods. Topics include the marketing mix, targeting, positioning, principles of consumer behavior, and marketing research.

MKTG300 Consumer Behavior (3 Credit Hours)

This course will focus on the skills required to master consumer behavior and how it affects businesses and marketing strategies. The course examines the importance of consumer behavior from a behavior science viewpoint, which concentrates on research to explain, describe, predict, and control consumer behaviors. Topics include marketing strategy development, cross-cultural variations, consumer decision process, problem recognition, post-purchase processes, consumer satisfaction, and customer commitment.

MKTG315 Building a Brand (3 Credit Hours)

This course focuses on the analysis of brand development; brand research; and brand management structures for sales, marketing, advertising, and promotional design. The course examines consumer buying behaviors that are vital to branding decision-making. Topics include brand history, understanding the differences between brand equity and brand identity, and the consideration of how brands are won and lost.

MKTG325 Professional Sales (3 Credit Hours)

This course focuses on studying effective and persuasive sales presentations that promote communication and marketing success. Students will learn to conduct meetings for buyers and present well-formulated ideas that promote the sales of a particular market base. Social and relationship skills, problem-solving, follow-up processes, and other techniques and practices will be covered in this course.

MKTG330 Sales Management (3 Credit Hours)

This course will examine the elements of an effective sales force as a key component of the organization's total marketing effort. An extensive study of the sales process, the relationship among sales and marketing, sales force framework, customer relationship management, employ technology to improve sales force efficiency, selecting, teaching, inspiring, compensating, and retaining salespeople.

MKTG345 Principles of Marketing (3 Credit Hours)

Emphasis on the identification of target markets and the development and implementation of marketing strategies related to products, channels of distribution, promotion, and pricing.

MKTG375 Marketing Research (3 Credit Hours)

Study design, sample selection, data collection, statistical analysis, and interpretation and application of results.

MKTG400 International Marketing (3 Credit Hours)

This course examines marketing concepts and strategies as they are executed in the global environment. Emphasis on the complex, highly competitive, and constantly changing world market, including the current marketing strategy, tools, and techniques will be studied within this course.

MKTG401 Digital Marketing (3 Credit Hours)

This course examines digital marketing fundamental principles needed for the modern consumer. Topics will include web page design, analytics, search engine development, email marketing, social media marketing, mobile marketing, and future trends in digital marketing.

MKTG405 Business-to-Business Marketing (3 Credit Hours)

This course will focus on the impact of marketing products and services to various businesses and organizations in the economy, the tactics of business customers' demands, and the various marketing strategies that can be applied to meet those needs. An extensive study of the nature and scope of industrial or business-to-business markets: product management, pricing, promotion, and distribution. Topics include exploring business markets and business marketing, creating value for business customers, designing product and channel strategies, creating strong communications, building strong sales, and pricing, and managing programs and customers.

MKTG415 Advanced Professional Sales (3 Credit Hours)

This course will focus on essential interpersonal communication, professional selling, sales management, and leadership skills to be prosperous in the sales profession. Topics covered include the sales process, social and intercultural selling skills, sales strategy, territory planning and management, and other contemporary sales issues.

MKTG435 Marketing for Entrepreneurs (3 Credit Hours)

This course investigates how marketing tools empower entrepreneurs to discover the capability of their innovations and explores marketing skills and tools necessary for enterprises. Topics include social media, market segments, product positioning, estimating product demand, setting prices, and management of rapid growth.

MKTG500 Marketing Management (3 Credit Hours)

This course will focus on the regulations for creating marketing plans and programs while accenting the utilization of marketing principles, tools, and decision-making procedures. Topics include advertising, consumer behavior, sales, social media, and digital marketing.

Prerequisite(s): Graduate School status

MUSC101 Music Appreciation (3 Credit Hours)

This course is designed to promote an understanding of music through the study of classical and popular music from the Renaissance to the present. Emphasis is placed upon the study of compositions, composers, instruments and ensembles, and different styles of music from a historical and cultural perspective.

MUSC104 Music Appreciation: Christian Music (3 Credit Hours)

Christian music from the Middle Ages to the present.

PHIL202 Critical Thinking (3 Credit Hours)

Introduction, inductive logic, logical fallacies, and basic forms of valid reasoning.

PHIL340 Philosophy of Mind (3 Credit Hours)

Discussion of the nature of the mind and its relation to the world. Survey of topics to include the mind/body problem, consciousness, artificial intelligence, mental representation, and perception.

PSYC110 Introduction to Psychology (3 Credit Hours)

The science of how people think, feel, and behave. Research and discovery of how psychology informs what it means to be human.

PSYC200 Psychology Science (3 Credit Hours)

Application of the scientific method to psychology with a focus on critical thinking, research methods, and APA-style writing. Introduction to professional issues in psychology, including ethics, graduate school, and career paths.

PSYC205 Introduction to Sports Psychology (3 Credit Hours)

This course will focus on factors determining participation in individual or group sports and performance. Current psychological theories and research are demonstrated to develop knowledge of behaviors in sports and performance settings. Results associated with performance are examined.

PSYC311 Child Psychology (3 Credit Hours)

Consideration of factors that influence the growth and development of the child from birth to age twelve years.

PSYC315 Psychology Statistics (3 Credit Hours)

Scientific method, data analysis, and psychological report writing.

PSYC321 Psychology of Substance Abuse (3 Credit Hours)

Symptomology, environmental factors, treatment options, and pharmacology of substance abuse.

PSYC330 Social Psychology (3 Credit Hours)

Social influences on human thought, emotion, and behavior.

PSYC340 Theories of Personality (3 Credit Hours)

Theoretical traditions and psychological domains relevant to the study of personality. Development of and application of various theories of personality.

PSYC400 Professional Issues in Psychology (3 Credit Hours)

Instruction, review, and experience in professional issues. Ethics, cultural issues and awareness, and integration of psychological principles and values into personal and career development.

PSYC411 Exercise and Sport Psychology (3 Credit Hours)

This course will focus on the science of psychology in sports, performance enhancement, and exercise environments. Examining research and psychological theories with topics that include motivation, mental preparation, exercise adherence, and exercise and mental health will be studied.

PSYC455 Human Psychology Development (3 Credit Hours)

The life cycle from birth to death with emphasis on the major theories of growth, development, and aging.

PSYC523 Psychology: Growing & Development (3 Credit Hours)

Study how humans grow and progress over the course of time.

Prerequisite(s): Graduate School status

PSYC527 Psychological Disorders (3 Credit Hours)

This course will provide a conceptual understanding and broaden your knowledge of abnormal psychology. The course entails assessing current knowledge on various psychological disorders that include the causes and/or effects, seeking effective solutions, and society's perceptions and misconceptions of psychopathology.

Prerequisite(s): Graduate School status

PSYC528 Treating Psychological Disorders (3 Credit Hours)

Study of psychological disorders, across the lifespan, incorporating the role of biological, behavioral, social, cognitive, and cultural factors, diagnosis, and treatment methods.

Prerequisite(s): Graduate School status

PSYC529 Psychology: Personality (3 Credit Hours)

Various approaches to the study of personality.

Prerequisite(s): Graduate School status

PSYC530 Psychology: Emotions & Motivations (3 Credit Hours)

Theory and research on emotion and motivation.

Prerequisite(s): Graduate School status

PSYC599 Counseling Thesis (3 Credit Hours) How to perform research in the counseling field. Prerequisite(s):

Graduate School status

PHYS205 Introduction to Physics (3 Credit Hours)

This course will focus on the foundations of physics and its relationship to the other sciences. Topics include motion, forces, energy, momentum, heat and heat transfer, waves, electricity, and magnetism.

QMET500 Analyzing Data (3 Credit Hours)

This course will focus on the use of enhanced statistical methods and tools in data and information management to accumulate and analyze major data sets. Topics include data mining, visualization, manipulation, and programming.

Prerequisite(s): Graduate School status

SOCI100 General Sociology (3 Credit Hours)

Introduction to the discipline. Emphasis on sociological perspectives and core concepts.

SOCI225 Sociology of Sport (3 Credit Hours)

This course applies essential sociological theories and concepts to examine, analyze, and explain the function sport plays in society and people's day-to-day lives.

